

**BOARD OF PUBLIC WORKS**

Regular Board Meeting

Wednesday, March 16, 2016  
3:00 P.M.

Present: Randy Park President  
Tim Goodman Board Member  
Todd Kendall Board Member

Absent: Betty Anderson Vice President

Robert Stevenson General Manager  
Heath Hall Director of Operations  
Courtney Harris Administrative Assistant  
Mathew Munzlinger Water/Wastewater Facilities Engineer  
Abe Gray Finance Director  
John Hummel WWTP Supervisor  
Kari Goodman Public Relations Coordinator  
Jared Stewart Electric Line Superintendent

James Lemon City Attorney  
Danny Henley Hannibal Courier Post  
Mike Dobson City Councilman  
Jim VanHoose City Councilman  
George Walley Economic Development  
Hal Benedicht Economic Development

**CALL TO ORDER**

The meeting was called to order at 3:00 P.M. by President Randy Park.

**INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by Mr. Tim Goodman.

**ELECTION OF SECRETARY**

On motion of Randy Park, seconded by Tim Goodman the Board voted unanimously to appoint Todd Kendall as the Board Secretary for FY2016-2017.

**CONSENT AGENDA**

- A) Minutes – February 16, 2016 (Regular Meeting Minutes)
- B) Payrolls – February 19, 2016, March 4, 2016
- C) Claims – February 2016

On motion of Todd Kendall, seconded by Tim Goodman the Board voted unanimously to approve the Consent Agenda.

**COMMENTS FROM THE AUDIENCE**

NONE

**GENERAL MANAGER’S REPORT**

Mr. Stevenson noted Abe Gray and Heath Hall will be presenting the Preliminary Operating Budget later in the meeting.

Mr. Stevenson reported he attended the MPUA quarterly meeting with Heath Hall. Mr. Stevenson also attended the American Public Power Association (APPA) Legislative Rally in Washington D.C. along with Heath Hall and Mike Dobson.

Mr. Stevenson reported Prairie State is currently having the Unit 1 annual spring outage.

Kari Goodman reported she is scheduling Electric Safety presentations with Hannibal Elementary Schools and Hannibal LaGrange students that are planning to go into Elementary Education.

### **OPERATION'S REPORT**

Heath Hall asked if anyone had any questions regarding the Operation's Report, and there were none at this time.

### **FINANCIAL REPORT**

Abe Gray presented the Board with the financial results for the month of February 2016 and year to date results.

### **PROJECTS REPORT**

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

On motion of Todd Kendall, seconded by Tim Goodman, the Board voted unanimously to approve the Regular Reports.

### **NEW BUSINESS**

#### **PRELIMINARY BUDGET**

Mr. Stevenson and Abe Gray presented the Preliminary Budget for Fiscal July 1, 2016 to June 30, 2017. The budget process involves various department Supervisors meeting with Heath Hall, Director of Operations, and the Accounting Department to review current year expenses and budget to make projections for the next fiscal year. Mr. Stevenson noted this document must be ready to approve at the April meeting.

#### **PROPOSAL FROM TERRA TECHNOLOGIES**

Mr. Stevenson reported after meeting with Senator Munzlinger and the Missouri Department of Natural Resources, he was told to contact David Flick, Terra Technologies to determine the next step for the lake project at the Hannibal Lake Technology Park (HLTP). David Flick from Terra Technologies met with Mr. Stevenson and provided the attached proposal for the completion of the application and mitigation plan that is needed to continue work at the HLTP. After much discussion and review, Mr. Stevenson recommended the Board approve the engagement of Terra Technologies as proposed.

On motion of Tim Goodman, seconded by Todd Kendall, the Board voted unanimously to approve the proposal from Terra Technologies.

#### **UPDATE ON WASTEWATER TREATMENT PLANT DISINFECTION**

Mr. Stevenson and Matt Munzlinger reported February 2013, MDNR issued a new NPDES permit replacing the permit that expired January 1, 2009. This new permit was to expire on January 1, 2014 and gave the HBPW until April 1, 2016 to become compliant with the lower TRC limit. This permit has since expired and the HBPW staff has been working with the permit writer since to delay the issuance of the new permit until some other issues can be resolved with MDNR. Mr. Munzlinger noted on February 18, 2016, he wrote a letter to MDNR-Northeast Regional Office requesting an extension to achieve compliance with the TRC limit while he works with MDNR to resolve the outstanding items. A response was received March 8, 2016 stating to continue to work with MDNR to resolve the outstanding items, but they would begin the enforcement process should the HBPW exceed the TRC limit. Since receiving the response letter, Mr. Munzlinger has been working with the Engineer, Staff, and MDNR to come up with a short term solution that the HBPW can implement quickly and achieve compliance while the issues with MDNR are being resolved.

**OWNER SUPERVISED PLAN**

Matt Munzlinger presented a proposal from Horner & Shifrin to complete a new Owner Supervised Plan that has been reviewed by staff and is recommended for approval.

On motion of Todd Kendall, seconded by Tim Goodman, the Board voted unanimously to approve the Owner Supervised Plan by Horner and Shifrin for the amount of \$16,500.00.

**SPECIAL REPORTS**

**AMERICAN PUBLIC POWER AWARD**

Heath Hall reported the Hannibal Board of Public Works Electric System has received an award from the American Public Power Association (APPA) for "Exceptional System Reliability" for the calendar year of 2015. The APPA represents over 2,000 not-for-profits, community owned electric utilities in the United States and the HBPW was very proud to receive this award for outstanding reliability.

**STORM SEWER FAILURES**

Matt Munzlinger reported there was another storm sewer failure last week on Webb Street. From what can be seen from the surface approximately ten feet of the roof failed resulting in a hole approximately six feet wide by ten feet long has opened up in the roadway. The hole has been barricaded off until further inspection on the repair has been made.

**CITY ATTORNEY – PENDING MATTERS**

NONE

**GENERAL DISCUSSION**

Mike Dobson thanked the Board for the opportunity to attend the American Public Power Association's Legislative Rally. Mr. Dobson noted many of the challenges the HBPW and the City of Hannibal face are like many other neighboring cities. Mr. Dobson thanked Mr. Stevenson for his continuous work to make the best decisions he can for the HBPW and for the City of Hannibal.

**CLOSED SESSION**

Randy Park made a motion to convene in closed session, in accordance with Section 610.021 (1) and (12) of the Missouri Sunshine Law, to discuss Contracts admitting Board Members, Robert Stevenson, Heath Hall, James Lemon, Matt Munzlinger, John Hummel, Councilman Dobson, Councilman VanHoose, George Walley, and Kari Goodman. Motion seconded by Tim Goodman. ROLL CALL: AYES: Board Members, Randy Park, Tim Goodman, and Todd Kendall. NAYS: 0.

**ADJOURNMENT**

Randy Park made a motion to adjourn. Motion seconded by Tim Goodman and carried unanimously. The meeting was adjourned at 6:30p.m.

*Robert W Stevenson*

Robert Stevenson  
General Manager

Todd Kendall  
Secretary