

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, November 22, 2016
3:00 P.M.

Present:

Randy Park
Tim Goodman
Todd Kendall

President
Board Member
Board Member

Robert Stevenson
Courtney Harris
Mathew Munzlinger
Abe Gray
Kari Goodman
George Hausdorf
Matthew Jones

General Manager
Administrative Assistant
Water/Wastewater Facilities Engineer
Finance Director
Public Relations Coordinator
WTP/WWTP Supervisor
IT Department

Danny Henley
Ashley Szatala
Steve Boggiano

Hannibal Courier Post
Quincy Herald Whig
Wade Stables

Absent:

Betty Anderson

Vice President

CALL TO ORDER

The meeting was called to order at 3:00P.M. by President Randy Park.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Mr. Tim Goodman.

CONSENT AGENDA

- A) Minutes – October 18, 2016
- B) Payrolls – October 28, 2016 & November 11, 2016
- C) Claims – October 2016

On motion of Tim Goodman, seconded by Todd Kendall the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

GENERAL MANAGER’S REPORT

Mr. Stevenson reported the annual Audit Report with the year-end date of June 30, 2016 will be given later in the meeting.

Mr. Stevenson reported Terra Technologies recently submitted a revised mitigation plan to the USACE during the month. It is based on the City constructed improvements to three separate drainage basins within the City limits. Mr. Stevenson noted Terra Technologies is estimating they should have the lake construction permit completed by January 2017.

Mr. Stevenson reported the purchase agreement from the Missouri Public Utility Alliance (MPUA) has not materialized at this time. Mr. Stevenson noted he had expected a draft Power Purchase Agreement by early November but it has not arrived. The commitments on wind energy will need to be made by the December 2016 board meeting to lock in the prices.

Mr. Stevenson reported Clean Line Energy invited the HBPW to a Public Hearing on December 7, 2016, at Hannibal LaGrange University.

Mr. Stevenson reported a purchase order was issued in October 2016 for eight Caterpillar Diesel Generator sets. A construction permit has been applied for to the Missouri Department of Natural Resources (MDNR). Mr. Stevenson noted the HBPW cannot start construction of the yard since the permit is currently in draft form.

OPERATION'S REPORT

Mr. Stevenson presented the Board with updated information of the daily Operations report. Mr. Stevenson noted Operations have been very routine, and gave the Board Members the opportunity to ask questions. There were no questions at this time.

FINANCIAL REPORT

Abe Gray presented the Board with the financial results for the month of November 2016 and year to date results.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

On motion of Todd Kendall seconded by Tim Goodman, the Board voted unanimously to approve the Regular Reports.

NEW BUSINESS

PRESENTATION OF THE ANNUAL AUDIT REPORT

Steve Boggiano from Wade Stables presented the Board with the annual Audit results from the 2015-2016 fiscal year. Mr. Boggiano noted overall the HBPW was found to be compliant, noting all findings in the report were materially correct.

SOUTHSIDE TANK CHANGE ORDER NO.2

Mr. Munzlinger presented a memo regarding Change Order No. 2 for the Southside Tank project. Mr. Munzlinger noted this change order does not alter the price of the project, but will extend the completion date to the end of the calendar year. The tank has been operational since August and the Change Order No.2 is needed for the contractor to complete a minor adjustment to the wind rods.

On the motion of Tim Goodman seconded by Todd Kendall, the Board voted unanimously to approve the Southside Tank Change Order No.2.

REIMBURSEMENT RESOLUTION

Mr. Stevenson reported the Hannibal Board of Public Works voted in October to invest in on-site diesel driven generators as a partial fulfillment of the requirement to own or control up to 62 MW of generating capacity. Mr. Stevenson noted Mark Grimm of Gilmore and Bell, the HBPW Bond Counsel, recommends the Board approve the attached Resolution. Mr. Stevenson noted due to the timing of meetings in November, the Hannibal City Council has already approved their version of this Resolution. Approval is recommended.

On the motion of Todd Kendall seconded by Tim Goodman, the Board voted unanimously to approve the Reimbursement Resolution as presented.

SPECIAL REPORTS

TRAVEL REPORTS

Kari Goodman and Courtney Harris thanked Mr. Stevenson and the Board Members for the opportunity to attend the Customer Connections Conference in Nashville TN., from November 6-9, 2016.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

Mr. Stevenson reported the monthly MDNR water reports are currently being mailed through the United States Postal Services, but the HBPW staff will soon be sending the reports electronically after a letter of approval is signed and sent to the MDNR.

CLOSED SESSION

Todd Kendall made a motion to convene in closed session, in accordance with Section 610.021(12) of the Missouri Sunshine Law, to discuss Contracts admitting Board Members, Robert Stevenson, Abe Gray, and Councilman Cogdall. Motion seconded by Tim Goodman. ROLL CALL: AYES: Board Members, Randy Park, Tim Goodman, and Todd Kendall. NAYS: 0.

ADJOURNMENT

Tim Goodman made a motion to adjourn. Motion seconded by Todd Kendall and carried unanimously. The meeting was adjourned at 6:00p.m.

Robert W Stevenson

Robert Stevenson
General Manager

Todd Kendall
Secretary