



BOARD OF PUBLIC WORKS

CITY OF HANNIBAL

OFFICE 573-221-8050
FAX 573-221-7522
www.hannibalbpw.org

ELECTRIC, WATER AND SEWER DEPARTMENTS

3 INDUSTRIAL LOOP DRIVE • PO BOX 1589 • HANNIBAL, MISSOURI 63401-1589

OUTSIDE WATERING METER POLICY

Approved in House: 02/10/1988 **Reviewed / Revised:** 06/29/2004

When issuing an Outside Watering Meter to a Customer, please refer to the following guidelines:

- Only customers receiving water service from the Board of Public Works will be eligible to purchase outside watering meters. The customers can reside in or outside the city limits, but must be receiving water from the Board of Public Works.
- Multiple outside watering meters for a single location can be purchased for \$60.00 per meter. The customer must bring each meter to #3 Industrial Loop Drive to be read to receive credit.
- These meters will not be purchased back from the customer. If the meter is damaged, the Board of Public Works at the customer's expense will make repairs.
- Credit for metered usage will be given once (1 time) annually after October 1st of each year. The customer will receive full credit for the metered usage; we no longer average their credit. (i.e.; meter purchased in 1995 and not brought in until 1999, the customer will receive full credit).
- A \$5.00 fee will be deducted from the credit to cover administrative costs. This fee will be charged for each meter.
- Outside watering meters can be transferred to a new location within our service area. The customer should inform the Board of Public Works Business Office when transferring service.
- Outside watering meters can be transferred to a new owner at the request of the previous owner. The previous owner must bring the meter in at the time of transfer to receive full credit for the metered usage. The new owner will need to sign a new contract in order to be eligible to receive credit after October 1st of that year. Be sure to enter the "out" reading on the new owners watering meter contract.
- Give the customer a copy of the watering meter guidelines and contract.



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APPLICATION FOR CONSIDERATION FOR OUTSIDE WATERING CREDITS

Name of Applicant: _____

Address of Applicant: _____

Water Account Number: _____

Date of Application: _____

I, the undersigned, do hereby make application to the Hannibal Board of Public Works for a credit from the Sewer User Charge for that portion of the water that I use for outside purposes (i.e.; watering my yard, etc). I understand that any credits granted must be measured by an additional water meter purchased from the Hannibal Board of Public Works for \$60.00, and connected only to that portion of my water system serving my outside faucet(s). I understand that I will be charged a fee of \$5.00 per meter to cover costs incurred by the Hannibal Board of Public Works for administration of this system. I also understand that the meter is my responsibility for any maintenance need or damage, and **must be stored in a heated area** during cold weather to prevent possible damage.

I further understand that in October of each year, I must bring the meter into the Hannibal Board of Public Works' Office on #3 Industrial Loop Drive, Hannibal, Missouri. The Board of Public Works will read the meter at that time and issue a credit to my account for the sewer user charges paid for that quantity of water passing through the additional water meter, provided, however, that the meter shows no signs of tampering and the meter reading is comparable to usage shown on the house meter.

Signature of Applicant

Meter Number

APPROVED BY:

Hannibal Board of Public Works