

**BOARD OF PUBLIC WORKS**

Regular Board Meeting

Tuesday, February 20, 2018  
3:00 P.M.

Present: Lennie Rosenkrans  
Bill Fisher  
Steve Smith

President  
Secretary  
Board Member

Absent: Tim Goodman  
  
Robert Stevenson  
Heath Hall  
Courtney Harris  
Mathew Munzlinger  
Jared Stewart  
Abe Gray  
Andrea Campbell  
George Hausdorf  
Kari Goodman

Vice President  
  
General Manager  
Director of Operations  
Administrative Assistant  
Water/Wastewater Facilities Engineer  
Superintendent of Lineman  
Finance Director  
Customer Service Representative  
WTP/WWTP Supervisor  
Public Relations Coordinator

James Lemon  
George Walley  
Tom Boland  
Melissa Cogdal  
Ben Freese  
Bently Green

City Attorney  
Economic Development  
Economic Development  
City Councilman  
Black & Veatch  
Black & Veatch

Danny Henley  
Dennis Kolarik  
Jay Cookson

Hannibal Courier Post  
Hannibal Citizen  
Hannibal Citizen

**CALL TO ORDER**

The meeting was called to order at 3:00P.M. by Lennie Rosenkrans.

**INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by Mr. Robert Stevenson.

**CONSENT AGENDA**

- A) Minutes – Regular Meeting: January 16, 2018  
Special Meetings: January 19, 2018 & February 2 & 16, 2018
- B) Payrolls – January 19, 2018 & February 2 & 26, 2018
- C) Claims – January 2018

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Consent Agenda.

**COMMENTS FROM THE AUDIENCE**

Tom Boland addressed the Board with concern of the water rates going up and the affect that it could have on residential and industrial cost for the HBPW customers. Mr. Boland noted that he hopes the Board makes decisions based on facts not emotions. Mr. Rosekrans replied to Mr. Boland and thanked him for his comments and responded that he believes the cost could be lower than what is projected. Steven Smith noted that the Board is bound by the decision to make a change due to the amended ordinance.

Dennis Kolarik noted that he suggested to the Hannibal City Council to put the water project out to bid. Mr. Rosenkrans responded the Board has two estimates and Black & Veatch had more time to find out the detail of the projects. Mr. Rosenkrans noted the difference in cost is very real, but he is hopeful to keep the cost down for the citizens.

Jay Cookson thanked the Board and noted the people of Hannibal voted for the change and believes everyone wants the same thing. Mr. Cookson asked the Board to save as much money as possible and do what they can to help have better water quality.

### **DASHBOARD PRESENTATION**

Abe Gray presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

### **GENERAL MANAGER'S REPORT**

Mr. Stevenson reported the diesel generator project continues with 6 of the 10 functioning at this time. Mr. Stevenson noted the generator test runs have been scheduled and Altorfer is coming to fix the issues on Friday.

Mr. Stevenson reported the chloramine replacement project continues and a separate report will be presented later in the agenda.

Mr. Stevenson noted Prairie State capacity is good for the month. Unit 1 was down with a tube leak due to temperatures and varying pressures.

Kari Goodman reported information was sent out last week regarding the Customer Satisfaction Survey that the HBPW had contracted GreatBlue Research to conduct. GreatBlue Research will be making calls on behalf of the HBPW between February 12-23. Mrs. Goodman noted customers are also welcome to fill out an electronic survey by visiting the following page on the HBPW website: <https://www.hannibalbpw.org/customer-satisfaction-survey/>

Kari Goodman reported a press release was sent out regarding the 4 Lineman and Line Supervisor that worked in St. Croix during the months of December and January.

Kari Goodman reported Alex Garcia was voted "Star Employee of the Year," for 2017, and Gary Beahan is the January "Employee of the Month."

### **OPERATION'S REPORT**

Heath Hall reported the draft Stormwater Management Plan is nearly complete, with the expectation of presenting it in draft form at the Board Training Session on "Stormwater" in early March. Mr. Hall noted this will allow time for public comment and Board approval of the final document before the July 1, 2018 submittal deadline.

Heath Hall reported Bill Sullivan completed his portion of the Hwy 61 street lighting project the first week of February. The HBPW crew has begun pulling wire, but cannot install poles until the permit is received from MoDOT.

Heath Hall reported the Water Crew repaired 11 total leaks during the month along with 39 frozen meters.

Heath Hall reported the Sewer Crew responded to 5 reported stop ups with 3 being on the HBPW.

Heath Hall reported the Electric Controls Company (ECC) started preliminary work on the plant alarm and controls systems. The staff at the Water and Wastewater Treatment Plants are becoming familiar with the systems and soon will begin making repairs and upgrades as requested.

Heath Hall reported the Operators continued to deal with the nocardia foam at the WWTP. The HBPW contracted with a foam expert that will be coming to the plant in April.

Heath Hall reported the annual MIRMA inspection was conducted and the HBPW received a 100% score on safety.

### **FINANCIAL REPORT**

Abe Gray presented the Board with the financial results for the month of February 2018, year to date results, and key financial ratios.

## **PROJECTS REPORT**

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

## **OLD BUSINESS**

### **WATER TREATMENT SYSTEM SELECTION**

Mr. Stevenson reported last month the Board authorized a contract with WM Financial Services to develop the financing alternatives that could apply to either water disinfection system selected. Mr. Stevenson noted he also authorized a supplemental agreement with Gilmore and Bell, the HBPW's traditional Bond Counsel. Mr. Stevenson noted Gilmore and Bell will work jointly with WM Financial services, and in order to move forward it is now time for the Board to make a decision on which water treatment disinfection process to approve.

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Granular Activated Carbon System (GAC) as the disinfection system to be installed at the Water Treatment Plant.

### **PROFESSIONAL SERVICES CONTRACT – BLACK & VEATCH**

Heath Hall reported since the Board made their final decision to use Granular Activated Carbon (GAC), the next step will be to hire an Engineering firm to design the new treatment system. After much discussion, Mr. Hall recommended to award Black & Veatch the GAC design proposal and move forward with the traditional design, bid, and then build method.

On motion of Steve Smith, seconded by William Fisher the Board voted unanimously to accept the Black & Veatch Services Contract with the traditional design bid.

## **NEW BUSINESS**

### **MoDOT LIGHTING MAINTENANCE AGREEMENT**

Mr. Stevenson presented the MoDOT Lighting Maintenance Agreement for the Board to review. Mr. Stevenson noted there have been meetings regarding the Highway 61 lighting project, and the HBPW will be responsible for the maintenance of the lighting and recommended approval of the agreement.

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the MoDOT Lighting Maintenance Agreement as presented.

### **CITY ATTORNEY – PENDING MATTERS**

NONE

### **GENERAL DISCUSSION**

NONE

### **CLOSED SESSION**

Lennie Rosenkrans made a motion to convene in closed session, in accordance with Section 610.021(12) of the Missouri Sunshine Law, to discuss Contracts admitting Lennie Rosenkrans, William Fisher, Steve Smith, Mr. Stevenson, Heath Hall, Matt Munzlinger, Courtney Harris, and James Lemon. Motion seconded by Steve Smith. ROLL CALL: AYES: Board Members, Lennie Rosenkrans, William Fisher, and Steve Smith. NAYS: 0.

### **ADJOURNMENT**

William Fisher made a motion to adjourn. Motion seconded by Steve Smith and carried unanimously. The meeting was adjourned at 5:30p.m.



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Bob Stevenson  
General Manager

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William Fisher  
Board Secretary