

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, January 19, 2016
3:00 P.M.

Present:	Randy Park Betty Anderson Tim Goodman	President Vice President Board Member
Absent:	Susan Wathen Robert Stevenson Heath Hall Courtney Harris Mathew Munzlinger Abe Gray John Hummel Kari Goodman Jared Stewart James Lemon Danny Henley Alyse Thompson Mike Dobson Jim VanHoose Reid Parham Mark Meyer Stuart McEntire Macy Rodenbaugh John Lyng Darrin Caswell	Secretary General Manager Director of Operations Administrative Assistant Water/Wastewater Facilities Engineer Finance Director WWTP Supervisor Public Relations Coordinator Electric Line Superintendent City Attorney Hannibal Courier Post Quincy Herald Whig City Councilman City Councilman Concerned Citizen Poepping Stone Bauch & Associates Hannibal Resident Concerned Citizen Hannibal Resident Hannibal Resident

CALL TO ORDER

The meeting was called to order at 3:00 P.M. by President Randy Park.

CONSENT AGENDA

- A) Minutes – December 15, 2015(Regular Meeting Minutes)
- B) Payrolls – December 23, 2015 & January 7, 2016
- C) Claims – December 2015

On motion of Betty Anderson, seconded by Tim Goodman the Board voted unanimously to approve the Consent Agenda.

GENERAL MANAGER'S REPORT

Mr. Stevenson reported Matthew Munzlinger and himself recently attended a meeting with Representatives Shumake and Redmon to discuss possibilities of finding a way to proceed with construction of the lake at the Hannibal Lakeside Technology Park. The Representatives agreed to set up a meeting with the Director of the MoDNR and to explore different options for the continuation of the project.

Mr. Stevenson reported there will be a discussion regarding Clean Line Energy further in the meeting.

Kari Goodman reported she has been working with the Economic Development Council to plan on-site visits with the Key Accounts. The goal is to have at least one on-site visit per year with no less than two additional points of contact throughout the remainder of the year. This will help to identify common trends or problems within Key Accounts to better serve utility needs.

Mr. Stevenson reported the HBPW has two retirees for the month of January. The retirees include Jackie Stephens, Wastewater Treatment Plant, and Dan David, Sewer Foreman.

Kari Goodman noted at the beginning of 2016, all HBPW employees voted for the 2015 Star Performer of the Year. This winner is chosen from a pool of all quarterly Star Performer winners throughout 2015. With an outstanding number of peer votes, Emily Dexheimer (Business) won the 2015 Star Performer.

OPERATION'S REPORT

Heath Hall reported the sump pump inspection/meter change outs began around Labor Day in the Lake Apollo area. Here are the latest statistics as of 1/15/15.

- Mailed out 612 questionnaires to customers in late August
- 415 Surveys have been returned
- 518 Inspections (approximately 85%) have been performed by BPW crews
- 19 were found to have sump pumps draining into the sanitary sewer system
- 11 of the 19 have been repaired and approved by the Building Inspector

Heath Hall reported Trekk has completed smoking of the entire Lake Apollo area, and in house crews are working on making the repairs as weather allows. The HBPW is making contact with private home owners that are responsible for making repairs.

Heath Hall reported the Electric Department received the design for the Water Treatment Plant underground conversion project. The crew will begin to install conduit in the next few weeks as the weather allows.

Heath Hall reported outages were down for the month of December, and the current availability rate for the last 12 months is 99.995%.

Heath Hall reported the Water Crew has repaired a total of 12 leaks during the month of December.

Heath Hall reported the Sewer Crew was able to clean **6,769 feet**, and televise **4,932 feet**. The total footage cleaned during the year was 122,425 feet. Mr. Hall noted there was a shift in priorities this year attributed to the Lake Apollo project and the crew did not meeting their stated goals.

Heath Hall reported the Wastewater Treatment Plant had a maximum day of 15.26 million gallon per day due to high river levels.

Heath Hall reported Matthew Jones, activated the iVUE based Service Order interface on Monday, January 18th. This software will enable the staff to work through mobile workforce.

Heath Hall reported Bluebird Network has finished installing Fiber, and will now begin installing the conduit as the agreement stated.

FINANCIAL REPORT

Abe Gray presented the Board with the financial results for the month of December 2015 and year to date results.

Revised Annual Report – Abe Gray

Abe Gray presented and discussed the revised Annual Report including Basic Financial Statements and Management's Discussion and Analysis For the Fiscal Year Ending June 30, 2015.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

On motion of Tim Goodman, seconded by Betty Anderson, the Board voted unanimously to approve the Regular Reports.

NEW BUSINESS

CA WITH CLEAN LINE ENERGY

Mr. Stevenson reported representatives from Clean Line Energy, Inc. will be making a presentation during the closed session portion of the meeting. Mr. Stevenson noted they will be discussing prices and details of an offer they are making to the City. A Confidentiality Agreement will need to be approved by the Board, and signed by the Board President at this time. Mr. Stevenson recommends approval of the Confidentiality Agreement.

On motion of Tim Goodman, seconded by Betty Anderson, the Board voted unanimously to approve the Confidentiality Agreement with Clean Line Energy.

EEI MASTER AGREEMENTS

Mr. Stevenson presented four EEI Master Agreement Cover Sheets for approval. The Agreements are tools necessary to move to a self-managed power supply plan. The Agreements have been solicited from five power supply entities. Mr. Stevenson noted the intention is to use these four right away to solicit power supply proposals for the first year of our self-managed plan which begins June 1, 2017. Mr. Stevenson noted these agreements must also be approved by the City Council and he recommends approval of all four agreements as presented.

On motion of Betty Anderson, seconded by Tim Goodman, the Board voted unanimously to approve the EEI Master Agreements.

STUART LINK APPEAL ON PATEL BILL

Mr. Stevenson reported during the construction of a new hotel building in downtown Hannibal in the summer of 2015, the Electric Department had to relocate several poles and conductors of a primary circuit at the property due to the building owner's request. The HBPW staff met with the owner's representative to determine the scope of the relocation and provided an estimate of cost. Upon actual construction the HBPW crew ran into unanticipated rock and other difficulties that caused a rise of the estimate by \$3-4,000 dollars. The HBPW sent an invoice for the actual costs in accordance with the published Schedule of Fees and Charges. The contractor has asked the bill to be reduced because it exceeded the estimate. Mr. Stevenson noted by Board policy he has no authority to reduce the charges calculated as actual costs according to the HBPW published schedule. The Board declined to intervene.

SPECIAL REPORTS

5 YEAR PLAN

Heath Hall presented the preliminary for FY 2015-2016 and beyond 5 Year Plan, which is intended to show all proposed capital projects for the next five fiscal years. After Board approval, the document will go to Planning and Zoning on March 17, 2016 for their approval. The City Council also approves the 5 Year Plan for all City Departments. The plan was presented only for review and comment, and will be presented at the February 2016 Board Meeting for approval.

CITY ATTORNEY – PENDING MATTERS

NONE

COMMENTS FROM AUDIENCE

Reid Parham, spoke on behalf of his family that are landowners in Ralls County regarding Clean Line Energy. Mr. Parham believes there will not be cheaper electricity, the jobs promised will not be guaranteed for Hannibal residents, and stated they will not receive fair compensation for their land if the HBPW makes an agreement with Clean Line Energy.

Martin Myer, Hannibal resident, provided a handout and asked questions regarding personal property rights and the approval of Clean Line Energy.

Stuart McEntire, representative for Big River Oil Company, expressed his concern as Big River Oil being listed as a supporter without being asked, and wanted the HBPW to be aware that Clean Line Energy misrepresented the company.

Macy Rodenbaugh, suggest the HBPW research information from PFC Energy and their findings on Clean Line Energy and why they rejected the project.

John Lyng, Hannibal resident, reported he thought the HBPW should have announced the information sooner regarding Clean Line Energy and noted he was looking forward to what Clean Line Energy had to present.

Darrin Caswell asked what the next steps of the progress for this project would include. Mr. Stevenson responded, Clean Line Energy will be discussing a pricing proposal during closed session, a letter of intent would be signed, and there could be a possible vote at the next regular board meeting.

After much discussion, Mr. Stevenson and the board members thanked the citizens for their concerns, and noted they would take everything into consideration and make the best decision for the Hannibal residents.

GENERAL DISCUSSION

NONE

Betty Anderson moved the meeting into closed session, and Hannibal resident, John Lyng asked if the section number 610.021(9) was the correct to move into closed session. James Lemons, City Attorney, noted the section number 610.021(9) was incorrect, and Clean Line Energy would need to present their information during open session. Clean Line Energy agreed to continue discussing their proposal during open session.

Michael Skelly and Mark Lawlor, Clean Line Energy Representatives, gave a presentation based on the wind options that could be a low cost power opportunity. Mr. Skelly and Mr. Lawlor discussed a business proposal to deliver low cost energy, and expressed that there are a number of different opportunities to have an ownership position in the project. The proposed route at this time for the wind energy is through Kansas, and they have now offered some very attractive prices for wind energy to several municipal utilities in Missouri, with Hannibal being one of the selected cities. Mr. Stevenson and the Board thanked the representatives for their information, and will be reviewing the options that were discussed.

ADJOURNMENT

Betty Anderson made a motion to adjourn. Motion seconded by Tim Goodman and carried unanimously. The meeting was adjourned at 5:32p.m.

Robert W Stevenson

Robert Stevenson
General Manager

Susan Wathen
Secretary