

## BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, June 18, 2018  
TIME: 6:50P.M.

Present:

Lennie Rosenkrans  
Bill Fisher  
Steve Smith

President  
Secretary  
Board Member

Heath Hall  
Courtney Harris  
Abe Gray  
Andrea Campbell

General Manager  
Administrative Assistant  
Finance Director  
Stormwater Coordinator

James Lemon  
Mike Dobson  
Melissa Cogdal  
George Walley  
Ashley Szatala

City Attorney  
City Councilman  
City Councilman  
Economic Development  
Quincy Herald Whig

Bud Janes  
Wes Mitchell

Hannibal Citizen  
Hannibal Citizen

### **CALL TO ORDER**

The meeting was called to order at 6:50P.M. by Lennie Rosenkrans.

### **INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by Mr. Tim Goodman.

### **CONSENT AGENDA**

- A) Minutes – May 15, 2018
- B) Payrolls – May 25, 2018 & June 8, 2018
- C) Claims – May 2018

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Consent Agenda.

### **COMMENTS FROM THE AUDIENCE**

NONE

### **GENERAL MANAGER & OPERATIONS REPORT**

Heath Hall reported he attended two local service club meetings to discuss the upcoming bond vote proposing to fund the Chloramine Alternative Project. Mr. Hall noted he will continue to look for opportunities to get information to potential voters before the vote on August 7, 2018. Mr. Hall noted he will also continue to present a monthly update to the City Council regarding the project.

Heath Hall reported the 2017 Consumer Confidence Report was posted to the HBPW website and is available to view at <https://www.hannibalbpw.org/ccr/>.

Heath Hall reported Lillie Lewton, Business Office Manager, has announced her retirement after 29 years of service at the HBPW. Mr. Hall announced her retirement party will be held at the HBPW on July 13, 2018 at 11:00a.m.

Heath Hall reported the Stormwater crew made several repairs including:

- Brookside Drive, cleaned out inlet and exposed the discharge pipe
- Stevens Drive – Cleaned out an inlet and associated downstream piping
- Market Street – Began replacement of a deteriorated box structure

- Wildwood Court – Completed the repair to a failed corrugated metal pipe (CMP)
- Vine Street – Began repair to a failed wall section entering a laid stone structure

Heath Hall reported Prairie State's spring outage ended in May, and the next scheduled outage will be starting on September 22, 2018. Mr. Hall noted MPUA will be notifying him when they have tours scheduled for anyone interested in visiting the plant.

Heath Hall reported outages were typical for the month of May with some stormy weather mixed in. The rolling 12 month availability rate is 99.991%.

Heath Hall reported the Water Crew continued the replacement of the existing water line along Marsh Avenue from Hwy 61 to Overhill. Mr. Hall noted the main line is completely installed and waiting to be filled and tested.

Heath Hall reported the water system flushing began as scheduled the first full week of June. The crew will be flow testing fire hydrants to obtain key information about the water system and for firefighting purposes. Mr. Hall noted during the flush, free chlorine will be administered instead of chlorine and ammonia for disinfection. The crew is ahead of schedule and should be completed with the process around the end of June.

Heath Hall reported there were two Sanitary Sewer Overflows (SSO) during the month of June along Hwy 61 and Hwy 36 caused by a break in the sewer line from underground electric work in the area.

Heath Hall reported flows from the Water Treatment Plant continue to be higher than previous years.

Heath Hall reported the transfer well and the filter feed basins were cleaned and inspected during the month of May.

Heath Hall reported the foam is continuing to be an issue on the clarifiers at the Wastewater Treatment Plant (WWTP). Mr. Hall noted the operators are continuing to use the frac tank and chemicals to combat the foam.

Heath Hall reported the flow rates at the WWTP throughout May of 2018 did not rise like they did in May of 2017. Mr. Hall noted the inflow and infiltration that Trekk located near Bear Creek and the sewer repairs last fall made a dent in the overall infiltration into the sewer collection system.

Heath Hall reported the Customer Service Improvement Committee is beginning customer follow up phone calls during the month of June by using NISC's contact tracking module. Mr. Hall noted after the calls are completed, the Department Supervisors and crews will receive feedback on information obtained from the customers.

## **FINANCIAL REPORT**

Abe Gray presented the Board with the financial results for the month of May 2018, year to date results, and key financial ratios. Mr. Gray presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

## **PROJECTS REPORT**

Heath Hall presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Hall noted the progress of these projects and studies are acceptable and will continue as weather permits.

## **OLD BUSINESS**

### **Approval of Rate Adjustments**

Abe Gray presented the Electric, Water, and Sewer Rate Schedule for FY2018-2019 during the Public Hearing. The proposed revenue increases include Water (3.7%), Sewer (3.7%), flat Electric rates, and no Stormwater revenue. The schedules were discussed and reviewed for consideration by the Board that was presented and recommended for approval.

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Rate Adjustments as presented.

**NEW BUSINESS**

**MJMEUC Representatives Resolution**

Heath Hall presented the MJMEUC Representatives Resolution for approval. The resolution included Heath Hall to be appointed as the Director, and Abraham Gray to be appointed as the Alternate Director representing the Hannibal Board of Public Works.

On motion of Steve Smith, seconded by Williams Fisher, the Board voted unanimously to approve the MJMEUC Representatives Resolution as presented.

**CITY ATTORNEY – PENDING MATTERS**

NONE

**GENERAL DISCUSSION**

Heath Hall reported Tim Goodman resigned from the Board and he would be contacting him soon to present him with a plaque for his years of service. Mr. Hall noted the City Council will be voting to reappointment Steve Smith and vote to replace Tim Goodman during the next Council meeting.

Heath Hall reported the Missouri Public Utility Alliance Annual Conference will be held October 3-5, 2018 at the Tan-Tar-A Resort.

Heath Hall reported the American Public Power Association will be holding the Legislative Rally February 24-27, 2019 in Washington D.C.

**CLOSED SESSION**

William Fisher made a motion to convene in closed session, in accordance with Section 610.021(1) & (3) of the Missouri Sunshine Law, to discuss Litigation & Personnel admitting Lennie Rosenkrans, William Fisher, Steve Smith, Heath Hall, Courtney Harris, & James Lemon. Motion seconded by Steve Smith. ROLL CALL: AYES: Board Members, Lennie Rosenkrans, William Fisher, and Steve Smith. NAYS: 0.

**ADJOURNMENT**

William Fisher made a motion to adjourn. Motion seconded by Steve Smith and carried unanimously. The meeting was adjourned at 8:30P.M.



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Heath Hall  
General Manager

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William Fisher  
Board Secretary