

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, October 17, 2017
3:00 P.M.

Present:

Lennie Rosenkrans
Tim Goodman
Bill Fisher
Steve Smith

President
Vice President
Secretary
Board Member

Robert Stevenson
Heath Hall
Courtney Harris
Mathew Munzlinger
Jared Stewart
Abe Gray
Matthew Jones
Kari Goodman
Andrea Campbell

General Manager
Director of Operations
Administrative Assistant
Water/Wastewater Facilities Engineer
Electric Lineman Supervisor
Finance Director
IT
Public Relations Coordinator
Customer Service Representative

James Lemon
George Walley
Mike Dobson
Robert Brundage

City Attorney
Economic Development
City Councilman
Newman, Comley & Ruth P.C.

Ashley Szatala

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CALL TO ORDER

The meeting was called to order at 3:00P.M. by Tim Goodman.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Mr. Tim Goodman.

CONSENT AGENDA

- A) Minutes – August 15, 2017
- B) Payrolls – August 18, 2017 & September 1 & 15, 2017
- C) Claims – August 2017

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

DASHBOARD PRESENTATION

Abe Gray presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

GENERAL MANAGER'S REPORT

Mr. Stevenson reported the diesel generator project continues. At this time, the HBPW is waiting on Ameren to complete their protective relay contract in December.

Mr. Stevenson reported work continues on establishing the new Stormwater Utility. Mr. Stevenson noted both Matt Munzlinger and Andrea Campbell have begun their new duties during the reporting period, establishing offices and beginning to develop file systems for the necessary record keeping. Joe Darnell will begin the mapping next month after his replacement is hired and trained in the SCADA department. Mr. Stevenson noted

we have contracted with Poepping Stone Bach & Associates to design a repair to a storm sewer culvert segment in Martin St. on the South Side.

Mr. Stevenson reported Unit #2 at Prairie State is down for the annual planned outage and everything is going well and according to schedule.

Kari Goodman reported October 9-13, the HBPW celebrated its 7th Annual Public Utilities Week. Mrs. Goodman noted we had a great week of giving back to the community. You can read more about the week of events on the HBPW website under the "Community Outreach" link or view photos on the HBPW Facebook page.

Mr. Stevenson reported On October 2nd, Gene Majors, Water Distribution Supervisor, celebrated 40 years of service at the HBPW.

OPERATION'S REPORT

Heath Hall reported Jared Stewart will be giving an update later in the meeting regarding the Southside Substation Transformer Replacement project.

Heath Hall reported the 12 month rolling availability rate continues to be good at 99.990%. Outages were about average for the month with squirrels being the cause of most customer interruptions.

Heath Hall reported the Water crew had 9 leak repairs with 5 of them being on mains.

Heath Hall reported the Water crew assisted with cleaning the raw water intake, pumphouse well, and Water Treatment Plant (WTP) basins.

Heath Hall reported the Sewer Crew responded to 7 reported stop ups with only one being on the HBPW. This resulted in a Sanitary Sewer Overflow (SSO) and occurred along Clover Road. The main has since been excavated and the service repaired.

Heath Hall reported the Granular Activated Carbon (GAC) pilot system continues to run at the WTP and the operators continue testing key items and reporting to Black & Veatch and Calgon.

Heath Hall reported George Hausdorf, Supervisor of the WTP found a way to continue getting Aqua Nuchar Carbon which continues to be the best product for consistent TOC removal.

Heath Hall reported nocardia foam continues to be an issue at the Wastewater Treatment Plant (WWTP). Anti-nocardia bacteria (bacteria to combat grease) was added to the sanitary sewer collection system during the month. Grease is the main food source for nocardia. After testing out in the system, nocardia was discovered in one particular area and is believed to be coming from a commercial business. More investigation will be held before coming to a conclusion.

Heath Hall reported Matthew Jones, IT, arranged a brief overview session on a new Automated Metering Infrastructure solution from Eaton-Cooper Systems. Their solution would provide the necessary functionality to continue to obtain meter reading data from electric and water services but also allow us to utilize their wireless network for other communications related to SCADA and reclosure controls. Their solution also offers a robust Outage Management System (OMS) solution to better identify electric meters without power. Mr. Hall noted Mr. Jones is trying to find a solution to meet the current needs, allow expansion, but not exceed budget thresholds.

FINANCIAL REPORT

Abe Gray presented the Board with the financial results for the month of September 2017, year to date results, and key financial ratios.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

SPECIAL REPORTS

Mr. Stevenson Black and Veatch is continuing to perform bench scale testing to determine the most effective solution to replacing chloramines. Within the last month Black and Veatch has conducted additional ozone testing, distribution water age testing, and collected and sent a 55 gallon water sample to another GAC manufacturer to conduct a lifecycle simulation. The simulation will help to estimate how long the GAC will last. Mr. Stevenson noted the last round of test results should be back within the next 4-6 weeks. The data will then have to be analyzed along with development of construction and O&M cost estimates for each alternative. The HBPW staff is responsible to collect data from the test columns and log the data in spreadsheets provided by Black and Veatch. Periodically the data collected is transmitted to Black & Veatch electronically for their review and analysis. Part of the data collected involves the weekly shipping of samples to a certified lab for analysis. Samples have been delivered weekly since testing begun.

SOUTHSIDE SUBSTATION TRANSFORMER REPLACEMENT UPDATE

Jared Stewart, Superintendent of Lineman, presented a PowerPoint noting the completion of the Southside Substation Transformer Replacement. Mr. Stewart noted Indian Mounds substation in general and the transformer at the Oakwood Substation will both need replaced in the future.

TRAVEL REPORTS – KARI GOODMAN

Kari Goodman reported she attended the American Public Power Association's Key Accounts Certification Program in Charleston, South Carolina on October 2nd-6th. This was a 5-day training course that is required to become an APPA-approved certified Key Accounts Representative.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

Mr. Stevenson presented the Board Member with education on the Scope of Responsibility regarding City Charter, City Code, and Service Territories.

Mr. Stevenson noted, due to the Stream Team clean up on October 27th, the next board orientation topic "Status of Water System" will need to be moved to a different date. Mr. Stevenson will be following up after the meeting to discuss possible dates and times with board members. The "Board Governance" orientation will be held on November 8, 2017 from 9:00-4:30.

CLOSED SESSION

Tim Goodman made a motion to convene in closed session, in accordance with Section 610.021(1) of the Missouri Sunshine Law, to discuss Litigation admitting Board Members, Mr. Stevenson, James Lemon, Robert Brundage, Heath Hall, Matthew Munzlinger, Abe Gray & Courtney Harris. Motion seconded by Steve Smith. ROLL CALL: AYES: Board Members, Tim Goodman, Lennie Rosenkrans, Bill Fisher & Steve Smith. NAYS: 0.

ADJOURNMENT

Lennie Rosenkrans made a motion to adjourn. Motion seconded by Tim Goodman and carried unanimously. The meeting was adjourned at 5:55P.M.



Bob Stevenson
General Manager

William Fisher
Board Secretary