

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, October 18, 2016
3:00 P.M.

Present:

Randy Park
Betty Anderson
Tim Goodman
Todd Kendall

President
Vice President
Board Member
Board Member

Robert Stevenson
Heath Hall
Courtney Harris
Mathew Munzlinger
Jared Stewart
Abe Gray
Kari Goodman

General Manager
Director of Operations
Administrative Assistant
Water/Wastewater Facilities Engineer
Electric Line Superintendent
Finance Director
Public Relations Coordinator

James Lemon
George Walley
Danny Henley
Mike Dobson
Jay Bradford

City Attorney
Economic Development
Hannibal Courier Post
Hannibal City Councilman

Denny Kolarik

Hannibal Citizen

CALL TO ORDER

The meeting was called to order at 3:00P.M. by President Randy Park.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Mr. Tim Goodman.

CONSENT AGENDA

- A) Minutes – September 20, 2016
- B) Payrolls – September 30, 2016, October 14, 2015
- C) Claims – September 2016

On motion of Tim Goodman, seconded by Randy Park the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

Denny Kolarik asked questions regarding the Prairie State Power Plant. Mr. Stevenson addressed each question accordingly.

GENERAL MANAGER’S REPORT

Mr. Stevenson reported Terra Technologies is currently working on the stream mitigation project. After the USACE visit last month the City Manager decided the 7th Street site would no longer be considered for a street closing and was therefore disqualified. Mr. Stevenson noted the HBPW has since found a substitute site on the south side adjacent to Adams Street. Terra Technologies is currently reworking the proposal to the USACE based on this new site.

Mr. Stevenson reported in July the City Council passed a resolution directing the Board to seek out a contract with MJMEUC to secure a portion of the Clean Line Energy wind transmission project. Mr. Stevenson noted the MJMEUC has recently secured actual wind energy bids and the HBPW now expects a draft PPA by early November. The commitments on wind energy will need to be made by the November board meeting to lock in prices

Mr. Stevenson reported this month he met with Northeast Power Coop and Ralls County Electric Coop to discuss areas of interconnection and energy options.

Mr. Stevenson noted Kari Goodman will be giving a report later in the meeting regarding Public Utilities Week.

Mr. Stevenson reported the Board celebrated the retirement of Chris Miller, Water Treatment Plant Operator this past month. Chris has been with the HBPW for almost 19 years and has held multiple positions within the organization including SCADA Technician, Filter Plant Operator and Wastewater Treatment Plant Operator.

OPERATION'S REPORT

Mr. Hall reported the HBPW sent four linemen and two trucks to the southeast to assist with storm damage from Hurricane Matthew. They began work in the Orlando area, and then moved onto Jacksonville to assist. Mr. Hall noted the HBPW is part of a state wide Mutual Aid Program that is connected to the national program through the American Public Power Association.

Jared Stewart, Electric Line Superintendent, reported the line crew began preliminary work on some outage management on the Clinic Road and Hillcrest area. This area is fed by a 3 phase line that crosses Hwy MM at about James Road. The line travels through some hilly woody terrain and feeds all the way to Poage Dodge. Mr. Hall noted Jared is in the process of re-circuiting the area to be fed off three differing circuits.

Mr. Hall reported the Water Crew installed two Inserta valves in the Marsh Avenue area.

Mr. Hall reported the Sewer Crew had a break on a force main leaving Clear Creek Lift Station resulting in a Sanitary Sewer Overflow (SSO). Mr. Hall noted this is approximately the seventh break on this force main in the past five years.

Mr. Hall reported the operators are dealing with Nocardia foam at the Wastewater Treatment Plant. Mr. Hall noted the operators have been pumping the foam containing the Nocardia off the clarifiers and adjusting the pH to eliminate bacteria.

Mr. Hall reported the new shifts at the WWTP are still going well, and mostly can be attributed to the new more effective alarm and control system and the Operators.

FINANCIAL REPORT

Abe Gray presented the Board with the financial results for the month of September 2016 and year to date results.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

On motion of Todd Kendall seconded by Tim Goodman, the Board voted unanimously to approve the Regular Reports.

NEW BUSINESS

DIESEL GENERATOR PURCHASE CONTRACT – Robert Stevenson

Mr. Stevenson reported he has recently studied the impacts of ownership of diesel powered generators, and discussed the opportunities and financial considerations with all options available to the HBPW. After much discussion, Mr. Stevenson noted he has negotiated what he thinks is the best deal with Caterpillar represented in their latest written proposal. The proposal is for 8 used gen-sets, delivered by Caterpillar. Mr. Stevenson recommended the Board consider investing in hard generation assets as a partial fulfillment of the capacity requirements. Also, that the first hard asset purchase be awarded to Altorfer Caterpillar on the basis of their proposal attached.

On motion of Randy Park seconded by Todd Kendall, the Board voted unanimously to approve the negotiated Caterpillar Proposal as presented.

SEWER CREEK CROSSING REPAIR BIDS – Matt Munzlinger

Matt Munzlinger reported we have been working on four critical sewer creek crossings that need repaired. The HBPW opened bids for these projects last week, and the low bidder was Bill Sullivan Excavation Inc., with a bid of \$319,489. Mr. Munzlinger recommended awarding the bid as presented.

On motion of Randy Park seconded by Tim Goodman, the Board voted unanimously to approve the bid from Bill Sullivan Excavation Inc. for the amount of \$319,489 as presented.

WATER SYSTEM IMPROVEMENTS CHANGE ORDERS – Matt Munzlinger

Matt Munzlinger presented Change Order No. 5 for Bleigh Construction for rock excavation encountered in the ditch just east of 36 West Complex. The unit price for rock excavation was a bid unit, but no rock excavation was included in the original bid price. This change order is for the excavation of 10.37 cubic yards of rock at \$437.00 per cubic rock. Mr. Munzlinger recommended approval of change order No. 5 as presented.

On motion of Randy Park seconded by Todd Kendall, the Board voted unanimously to approve the change order No. 5 as presented.

Matt Munzlinger presented Change Order No. 3 from Bleigh Construction decreasing the original contract price due to an alternate air release valve being used and a reduction in the amount of conduit that needed to be installed because of a change in the Water Treatment Plant (WTP) construction. This change order also adds 148 calendar days to the contract to complete the project. Mr. Munzlinger recommended approval of the Change Order No. 3 presented.

On motion of Randy Park seconded by Todd Kendall, the Board voted unanimously to approve the Change Order No. 3 as presented.

ELECTRIC FUND LOAN TO CITY – R. Stevenson

Mr. Stevenson presented information from Jeff LaGarce, City Manager, regarding the development of the Shinn Lane traffic circle. Mr. Stevenson noted due to the nature of the development, the City Manager is requesting a loan agreement between the City and the HBPW. The City is requesting to borrow \$332,000, initiated in July 2017, and repaid by July 2019 with a 2.1% interest rate. Mr. Stevenson recommended approving the agreement as presented to continue the development of the traffic circle at Shinn Lane.

On motion of Tim Goodman seconded by Randy Park, the Board voted unanimously to approve the loan agreement as presented for the amount of \$332,000.

SPECIAL REPORTS

TREKK – Jeff Kaestner

Jeff Kaestner, Engineer with TREKK Design LLC., presented statistics from a study TREKK provided regarding defects where storm water is getting into the collection system which is contributing to overflows. Mr. Kaestner presented a map of the eight working zones and voiced after collecting this data that TREKK will be able to make a recommendation on where to revert better flow back to the Wastewater Treatment Plant, which will help eliminate Sanitary Sewer Overflows.

Public Utilities Week – Kari Goodman

Kari Goodman reported Public Utilities Week was a success during the month of October. The HBPW crews were involved in many different projects throughout the week to give back to the community which included picking up trash around Sodalis Trail, Big Truck Night, Riverside Cemetery Clean-Up, Clean-Up at NEMO Sheltered Workshop, and Customer Appreciation Day at Central Park.

TRAVEL REPORTS

Mr. Stevenson reported he attended the annual MPUA conference in Branson Sept. 15-16, 2017 along with Heath Hall and Abe Gray. Mr. Stevenson noted there were excellent speakers at the conference and he is

grateful to serve on two committees including the MJMEUC and Engineering Sub Committee. Abe Gray and Heath Hall thanked the board and Mr. Stevenson for their opportunity to attend as well.

Jared Stewart expressed appreciation to Robert Stevenson and the HBPW Board Members for allowing him to attend the E&O and APPA Lineman Rodeo planning meeting in San Antonio TX. Mr. Stewart noted he has attended every year for 5 years, and appreciates the opportunity to make new contacts and serve as a chair of the E&O planning committee.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

NONE

CLOSED SESSION

Betty Anderson made a motion to convene in closed session, in accordance with Section 610.021(12) of the Missouri Sunshine Law, to discuss Contracts admitting Board Members, Robert Stevenson, Heath Hall, Jared Stewart, Matt Munzlinger, & Abe Gray. Motion seconded by Todd Kendall. ROLL CALL: AYES: Board Members, Randy Park, Betty Anderson, Tim Goodman, and Todd Kendall. NAYS: 0.

ADJOURNMENT

Tim Goodman made a motion to adjourn. Motion seconded by Betty Anderson and carried unanimously. The meeting was adjourned at 5:30p.m.

Robert W Stevenson

Robert Stevenson
General Manager

Todd Kendall
Secretary