

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, September 15, 2015
3:00 P.M.

Present:

Randy Park
Betty Anderson
Susan Wathen
Tim Goodman

President
Vice President
Secretary
Board Member

Robert Stevenson
Courtney Harris
Mathew Munzlinger
Abe Gray
John Hummel
Kari Goodman
Jared Stewart

General Manager
Administrative Assistant
Water/Wastewater Facilities Engineer
Finance Director
WWTP Supervisor
Public Relations Coordinator
Electric Line Superintendent

James Lemon
Mike Dobson
Danny Henley
Alyse Thompson
Janet Kurczek

Lawyer
Hannibal City Councilman
Hannibal Courier Post
Quincy Herald Whig
Hannibal Resident

CALL TO ORDER

The meeting was called to order at 3:00P.M. by Randy Park.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Mr. Robert Stevenson.

CONSENT AGENDA

- A) Minutes – August 18, 2015
- B) Payrolls – August 21, 2015, September 4, 2015
- C) Claims – August 2015

On motion of Betty Anderson, seconded by Susan Wathen the Board voted unanimously to approve the Consent Agenda.

GENERAL MANAGER'S REPORT

Mr. Stevenson reported development activities for the Hannibal Lakeside Technology Park continue. The meeting with the Corps of Engineers to determine stream mitigation strategies was rescheduled, and the Missouri DNR is still reviewing Klingner's recommendations that may tend to reduce the size of the cash payment they will require as suitable mitigation.

Mr. Stevenson reported Sewer inspections are underway at the Lake Apollo area. The HBPW mailed a letter to over six hundred home and business owners advising of pending inspections which will initially be conducted by HBPW staff. At this time, forty six homes have been inspected. Mr. Stevenson noted during the inspections the Sewer crew is also performing routine water meter replacements during the same home visit.

Mr. Stevenson reported Prairie State performance has improved. A Prairie State tour has been set for September 29th for HBPW employees and other city representatives to attend.

Kari Goodman reported Public Utilities Week will be held October 5-9, 2015. Mrs. Goodman also noted that Family Fun Night will be held on Wednesday, October 7th from 5:30p.m.-8:00p.m.

OPERATIONS REPORT

Mr. Stevenson reported for Heath Hall a Chloramine mailer was sent to all HBPW customers informing there will be a change with the method in which the HBPW disinfects their drinking water. The conversion will also bring the HBPW into compliance with the drinking water standards. The notice was mailed September 11th, and the conversion to chloramines is scheduled for the last week September.

Janet Kurczek, Hannibal resident, reported she has concerns with the change from chlorine to chloramines that will be distributed in the water. She noted the chemicals could have an effect on lead, dialysis, and respirators. Janet Kurczek stated she doesn't believe chloramine is a good chemical, and the HBPW should reconsider the conversion. Mr. Matt Munzlinger explained to Janet Kurczek that this method is used across the nation, and many surrounding cities and towns are currently using chloramine. After much discussion, Mr. Stevenson noted the decision was made after a three year study, and the conversion will take place as scheduled.

FINANCIAL REPORT

Abe Gray presented the Board with the financial results for the month of August and year to date results. Mr. Gray noted the auditors will be coming to the HBPW next week to begin the auditing process.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

On motion of Susan Wathen, seconded by Tim Goodman, the Board voted unanimously to approve the Regular Reports.

NEW BUSINESS

Mr. Stevenson presented the Water Bond Resolution, and noted all documents required to complete the sale have been reviewed by our Financial Advisor, WM Financial Services, our Bond Council, Gilmore & Bell, and the HBPW staff. If this step is approved by the Board, Gilmore & Bell will prepare and execute the appropriate public announcements required to sell bonds. Mr. Stevenson is recommending approval of the attached Bond Resolution as presented.

On motion of Betty Anderson, seconded by Tim Goodman, the Board voted unanimously to approve the Water Bond Resolution as presented.

Mr. Stevenson reported in August 2015 the Board and representatives of several Key Accounts heard a presentation by Chris Dawson of GDS Associates explaining the possible risks and rewards of migrating our traditional methods of purchasing wholesale power from a 'Full Requirements' type of contract to a 'Self-Managed' method involving multiple partial requirement contracts. Mr. Stevenson presented a proposal from GDS Associates that would help the HBPW transition from a 'Full Requirements' contract to a 'Self-Managed' method. If approved, June 1, 2017 would be the date the HBPW would begin buying power a new way. After presenting the Board with the GDS Consulting Services Agreement, Mr. Stevenson recommended the Board approve the GDS Agreement.

On motion of Susan Wathen, seconded by Betty Anderson, the Board voted unanimously to approve the GDS Consulting Service Agreement as presented.

COMMENTS FROM THE CITY ATTORNEY

NONE

COMMENTS FROM AUDIENCE

Mr. Michael Dobson suggested in the event of a boil order or when the public needs to know information, he requested the HBPW use the code red system to alert customers on their cell phones.

GENERAL DISCUSSION

NONE

ADJOURNMENT

Randy Park made a motion to adjourn. Motion seconded by Susan Wathen and carried unanimously. The meeting was adjourned at 4:15p.m.



Robert Stevenson
General Manager

Susan Wathen
Secretary