

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, April 1, 2014
5:00 P.M.

Present:	Betty Anderson	Vice President
	Randy Park	Secretary
	Susan Wathen	Board Member
	Tim Goodman	Board Member
	Robert Stevenson	General Manager
	Heath Hall	Director of Operations
	Courtney Harris	Administrative Assistant
	Mathew Munzlinger	Water/Wastewater Facilities Engineer
	Jared Stewart	Electric Line Superintendent
	John Hummel	Water/Wastewater Supervisor
	Chelle Brown	Finance Department
	James Lemon	City Attorney
	Roy Hark	Mayor
	Danny Henley	Hannibal Courier Post
	Jim Bensman	MECO Engineering

CALL TO ORDER

On motion of Randy Park the meeting was called to order at 5:00p.m.

OATH OF OFFICE ADMINISTERED TO TIM GOODMAN

Mayor Hark administered the oath of office to Tim Goodman who was appointed to the Board of Public Works by the City Manager and confirmed by the City Council on March 18, 2014. Mr. Goodman is replacing the late Dr. Ervin Harder who resigned from the Board effective in February 2014 due to an illness.

INVOCATION

Mr. Stevenson held a discussion with the board members to see their thoughts on adding an Invocation to the agenda at every board meeting. It was decided unanimously to add the Invocation to the agenda starting at the April 15, 2014 meeting.

Mr. Stevenson reported Courtney Harris would like to order the American flag, the Missouri State Flag, and a credenza to add to the board room. The board members agreed with those requests.

Board Member Susan Wathen arrived at 5:07p.m.

SPECIAL REPORTS – STORM SEWER/ILLEGAL CONNECTIONS

Matt Munzlinger reported the Missouri Department of Natural Resources received a complaint from a citizen that the City of Hannibal allowed a customer to reconnect a sanitary sewer service from a residence back into a storm sewer. The HBPW received a letter from the Missouri DNR requiring an investigation and report on the issue. The Sewer crews investigated and found twelve houses were illegally connected to the storm sewer. It was determined The City of Hannibal with the assistance of the Sewer Department staff will communicate with each property owner to address the issue, and the owner will have ninety days to fix their sewer line connection. A discussion was held regarding policy, and Mr. Jeff LaGarce recommended the board consider a five year rebate to help offset the cost of the customers that would need to fix their sewer lines.

On motion of Randy Park, seconded by Betty Anderson, the Board unanimously voted to approve a five year rebate for all property owners that are connected to the storm sewer system.

NEW BUSINESS – WWTP GENERATOR

Matt Munzlinger presented a quote for a 1500kw generator at a discounted price from Caterpillar Corporate to purchase for the Sewer Department.

On motion of Susan Wathen, seconded by Tim Goodman, the Board unanimously voted to approve the purchase of a 1500kw generator from Caterpillar Corporate.

EBTB CASH RESERVE POLICY

Mr. Stevenson reported a discussion was held at the Benefits Trust Board meeting regarding the development of a Cash Reserve policy. Discussion was held regarding the Cash Reserve, and Mr. Lemons recommended the HBPW live up to the contractual agreement.

OLD BUSINESS – 2014-2015 OPERATING BUDGET

Mr. Stevenson presented the 2014-2015 Operating Budget. This included the Cash Reserve Requirements, Budget Summary Version 1a, Budget Summary Version 4b, Version 5 Summary, Trend Charts and Data from Annual Reports, and the Current Year Budget Summary. The Board determined Version 4b was acceptable without changes and should be considered final. The final version will be presented at the next regular board meeting to be held on April 15, 2014.

GENERAL DICUSSION

NONE

ADJOURNMENT

Susan Wathen made a motion of adjourn. Motion seconded by Betty Anderson and carried unanimously. The meeting was adjourned at 6:50p.m.

Robert W Stevenson

Robert Stevenson
General Manager

Randy Park
Secretary