

BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, May 16, 2017
3:00 P.M.

Present:

Randy Park
Tim Goodman
Dan Patterson

President
Vice President
Board Member

Robert Stevenson
Heath Hall
Courtney Harris
Mathew Munzlinger
Abe Gray
Kari Goodman
Matthew Jones

General Manager
Director of Operations
Administrative Assistant
Water/Wastewater Facilities Engineer
Finance Director
Public Relations Coordinator
IT

James Lemon
Mike Dobson
George Walley
Mark Eickelschulte
Chris Pickens
Danny Henley
Ashley Szatala

City Attorney
City Councilman
Economic Development
General Mills
General Mills
Hannibal Courier Post
Quincy Herald Whig

Chris Dawson
Lennie Rosenkrans

GDS & Associates
Hannibal Citizen

Absent:

Todd Kendall

Board Secretary

CALL TO ORDER

The meeting was called to order at 3:00P.M. by President Randy Park.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Mr. Tim Goodman.

CONSENT AGENDA

- A) Minutes – April 18, 2017 & May 8, 2017
- B) Payrolls – April 14 & 28, 2017 & May 12, 2017
- C) Claims – April 2017

On motion of Tim Goodman, seconded by Dan Patterson the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

DASHBOARD PRESENTATION

Abe Gray presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

GENERAL MANAGER'S REPORT

Mr. Stevenson reported the diesel generator project continues. Doug Healy, an Attorney in Springfield, will be helping review the construction contract that is still being negotiated at this time. Discussion was held about moving the generators to help other cities during an emergency situation. Mr. Stevenson noted the generators are now on the ground and off of their chassis, and it would be difficult but not impossible.

Mr. Stevenson reported yearly Electric Safety Presentations were conducted at the end of April. Lead Lineman Mark Salter and Journeyman Lineman Matt Livesay conducted 15 different presentations to students ranging in age from Pre-K to college.

Mr. Stevenson presented the quarterly update newsletter from Prairie State. Mr. Stevenson noted Dan Patterson, George Walley, and himself went on a tour at the Prairie State coal mine and power plant. Dan Patterson gave comment how the tour was favorable and went well.

OPERATION'S REPORT

Heath Hall reported Jared Stewart, Superintendent of Lineman, is in the planning and pricing stage of the project for the Bay Avenue to Orchard Point overhead to underground conversion. Mr. Hall noted underground conduit will be installed by a subcontractor in the coming weeks.

Heath Hall reported there were 3 outages from the storm on April 5, 2017. All 3 outages were due to broken poles on Oak Ridge Pond, Highway 168, and Lake Apollo.

Heath Hall reported 3 seasonal workers began work in April with the Water department. The main project of the month was to replace a 1 inch galvanized line with new 2 inch PVC along Webb Street. The crew installed 280 feet of new line and connected four services. The line was replaced due to multiple leak repairs and customer pressure issues.

Heath Hall reported TREKK will continue to do leak detection work along the south side of town throughout tomorrow.

Heath Hall reported fire hydrant testing continued during the month and information on current flushing locations can be found on the HBPW website (www.hannibalbpw.org). Mr. Hall noted the testing is one third completed for the year, and should be completed by Labor Day.

Heath Hall reported the Sewer Crew responded to 16 reported stop ups, with 7 being on the HBPW. All stop ups on the HBPW were related to the heavy rains that occurred on April 28-29, 2017. The crew followed up with Lake Apollo residents during that time, and there were no reported issues.

Heath Hall reported the bi-annual basin cleaning was completed during the month of April with help from the Water Distribution Department, Wastewater Treatment Plant (WWTP), and Water Treatment Plant (WTP) personnel.

Heath Hall reported a new drinking fountain was installed in the front of the WTP. Mr. Hall noted the fountain is for public use and is intended to replace the inside fountain that was being used by walkers and joggers.

Heath Hall reported the EPA performed an audit of the Pretreatment Program and Biosolids processing on April 26-27, 2017. Mr. Hall noted from the verbal summary the EPA inspector reported the Biosolids Program continues to be in good shape and had no apparent issues. The Pretreatment Program will require some improvements and work will begin on them right away before receiving the report. George Hausdorf is currently in San Antonio Texas at a Pretreatment Training Program this week to help along with the process.

Heath Hall reported Matthew Jones is currently planning on releasing another request proposal for an Automated Metering Infrastructure or AMI pilot in the new fiscal budget year.

FINANCIAL REPORT

Abe Gray presented the Board with the financial results for the month of April 2017, year to date results, and key financial ratios.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

OLD BUSINESS

Rate Adjustments – Abe Gray

Abe Gray presented the Electric, Water, and Sewer Rate Schedule for FY2017-2018. The proposed revenue increases include Water (2.3%) excluding previous changes in sales for resale customer class, Sewer (3.7%), and Electric will remain the same for commercial and industrial customers, while residential electric customers will receive a (2%) rate decrease. The schedules were discussed and reviewed for consideration by the Board to be presented at the Public Hearing to be held on June 13, 2017 at 5:30p.m., and recommended for approval at the regular meeting held June 13, 2017 following the Public Hearing.

NEW BUSINESS

HLTP Stream Mitigation Plan – Robert Stevenson

Mr. Stevenson reported the permits are now available to start construction of the lake at the HLTP Business Park. The permits are conditional, including requirements to meet as part of the lake construction. The conditions are related to how to mitigate the loss of stream within the lake plans. Mr. Stevenson noted a proposal was made and the USACE has accepted a plan wherein the Board creates new streams within the City on City property that meet the environmental criteria acceptable to the USACE. The plan includes the creation of new streams within the City Limits of Hannibal at two separate sites. In each case, a section of storm water conduit will be abandoned and replaced by open channel. Mr. Stevenson noted along the open channels it is a requirement to plant certain varieties of grasses, bushes, and trees and maintain these plants for five to ten years, after which they will maintain themselves.

Mr. Stevenson reported the Board will need some help from the City Council over the next few months to create some documents before the actual work can begin on the lake. The City will need an Ordinance placing a small stone dam discovered on the business park property under permanent protection from demolition or alteration. Language of this ordinance will be developed with the help of the City Attorney. Mr. Stevenson noted the Board will need an Ordinance permanently closing Lemon St. south of Colfax and a portion of Wardlow St. at its east end. The west end of Russell St. will become a dead end street which is not paved, only platted. These have been barricaded by the City for several years but never officially closed. The process can begin by filing an application with the Planning and Zoning Commission. Mr. Stevenson noted an Ordinance will need to be in place permanently closing a section of Sycamore St. between Adams and Fulton. The process can begin by filing an application with the Planning and Zoning Commission. Mr. Stevenson noted there will need to be an Ordinance placing each of the three mitigation sites under permanent protection against new construction or damage. Language of this Ordinance will be developed with the help of the City Attorney.

Mr. Stevenson recommends approval of the attached Letter of Credit that was presented. Mr. Stevenson recommends approval to closing the streets involved in the Plan and direct staff to begin the application process as presented with the Planning and Zoning Commission.

On motion of Dan Patterson, seconded by Tim Goodman the Board voted unanimously to approve the HLTP Stream Mitigation Plan as presented.

SPECIAL REPORTS

Presentation on Self Managed Power Supply – Chris Dawson, GDS & Associates

Chris Dawson presented a PowerPoint regarding the transition the City will make starting June 1, 2017 with capacity and reviewed overall energy requirements. The presentation included MISO daily, monthly, and annual tasks along with a summarization of a developed plan to stabilize power cost.

Storm Water – Robert Stevenson

Mr. Stevenson presented a PowerPoint regarding Storm Water failures. The presentation included areas within the City that are affected by failed storm water vaults. Discussion was held regarding how the HBPW currently handles storm water issues and possible solutions for the affected areas. Mr. Stevenson also noted the presentation was viewed at the City Council meeting as well.

Travel Report – Heath Hall, Jared Stewart, & Abe Gray

Heath Hall, Abe, Gray, and Jared Stewart attended the 12th annual Advancing Renewables Conference in Columbia, MO. April 24th and 25th. Heath Hall reported there was discussions held on Solar Power Technologies, Wind Power Advancements, and the latest on Electric Vehicles.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

Mr. Stevenson announced that he will be presenting Todd Kendall with a plaque of appreciation for his service as a HBPW board member for his term.

ADJOURNMENT

Tim Goodman made a motion to adjourn. Motion seconded by Dan Patterson and carried unanimously. The meeting was adjourned at 5:10P.M.

Robert W Stevenson

Bob Stevenson
General Manager

Randy Park
President