

**BOARD OF PUBLIC WORKS**

Special Board Meeting

Tuesday, August 18, 2015  
11:30 A.M.

Present: Randy Park President  
Susan Wathen Secretary  
Tim Goodman Board Member

Absent: Betty Anderson Vice President

Robert Stevenson General Manager  
Heath Hall Director of Operations  
Mathew Munzlinger Water/Wastewater Facilities Engineer  
Kari Goodman Communications Coordinator  
Jared Stewart Electric Line Superintendent  
Abe Gray Finance Director  
Lillie Lewton Business Office Supervisor

Mark Eiskelschulte General Mills, Engineer  
Greg St. Julianan PTC Alliance, Electrical Engineer  
Mike White Spartan VP of Operations  
Rich Stilley Hannibal Public School, Business Manager  
Matt Burditt Buckhorn, Maintenance  
Jim VanHoose Buckhorn, Quality/Continuous Improvement  
Alyse Thompson Quincy Herald Whig  
Tom Boland Economic Development  
John Lyng Hannibal Citizen

**CALL TO ORDER**

On motion of Randy Park the meeting was called to order at 11:30a.m.

**SPECIAL REPORT – Power Supply Management Discussion**

Christopher Dawson presented information by GDS Associates, Inc., Engineers and Consultants based on Power Supply Management. The topics included Background, Power Supply Planning and Process, MISO Market Activities, and Schedule/Next Steps that should be taken.

**ADJOURNMENT**

Susan Wathen made a motion of adjourn. Motion seconded by Tim Goodman and carried unanimously. The meeting was adjourned at 2:30p.m.

*Robert W Stevenson*

Robert Stevenson  
General Manager

Susan Wathen  
Secretary

## BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, August 18, 2015  
3:00 P.M.

Present:	Randy Park Susan Wathen Tim Goodman	President Secretary Board Member
Absent:	Betty Anderson	Vice President
	Robert Stevenson Heath Hall Courtney Harris Mathew Munzlinger Abe Gray John Hummel Kari Goodman Jared Stewart Lillie Lewton Chrissy Hatton	General Manager Director of Operations Administrative Assistant Water/Wastewater Facilities Engineer Finance Director WWTP Supervisor Public Relations Coordinator Electric Line Superintendent Business Office Supervisor Finance Office Assistant
	Danny Henley Dave Johnson	Hannibal Courier Post Hannibal Resident

### **CALL TO ORDER**

The meeting was called to order at 3:00 P.M. by President Randy Park.

### **INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by Mr. Robert Stevenson.

### **CONSENT AGENDA**

- A) Minutes – July 21, 2015
- B) Payrolls – July 24, 2015, August 7, 2015
- C) Claims – July 2015

On motion of Tim Goodman, seconded by Susan Wathen the Board voted unanimously to approve the Consent Agenda.

### **GENERAL MANAGER'S REPORT**

Mr. Stevenson reported development activities for the Hannibal Lakeside Technology Park continue. A meeting was held with the Corps of Engineers to determine a stream mitigation strategy was held on August 14th. The plan is to begin the re-alignment of the sanitary sewer around the future lake later this fall.

Mr. Stevenson reported Bluebird Network is ready to begin construction of the fiber ring project. The Electric Department has started on preliminary tasks of pulling cable and existing conduit.

Mr. Stevenson reported Improvements for the Water System are now pending approval of SRF loan documents. Work has begun for the Water Treatment Plant Improvements contract.

Mr. Stevenson reported the HBPW has spent much time since the last board meeting planning a response to the sanitary sewer flooding in the Lake Apollo area. The Sewer crew has identified all properties in the drainage basin, and a letter was prepared to mail to each home and business owner advising of pending inspections, which will initially be conducted by HBPW staff. The HBPW inspections will take place throughout the months of September and October after receiving responses from the homeowners.

Mr. Dave Johnson, Hannibal Lake Apollo resident, formally requested the HBPW get estimates for a design to create an 8"-10" overflow line to install at the north leg of the affected area to give relief to the homes that are affected by the sanitary sewer flooding. After much discussion, the HBPW will be doing inspections on the Lake Apollo area, and will be collaborating with City Council to determine the best solution to help relieve the sewer flooding that is occurring in the Lake Apollo area.

## **OPERATION'S REPORT**

Mr. Hall reported the Electric line crew had a busy month of July. There were two very significant outages during the month with the first one occurring on the 161 kV line on July 12<sup>th</sup> during a storm. The crew installed 11 new poles, replaced or repaired 39 street lights, service 3 meters, replaced 3 transformers, and disconnected and/or reconnected 25 services for repairs or updating. The McMasters street light upgrades project is complete.

Mr. Hall reported the Sewer crew responded to 10 reported stop ups that were not related to the heavy rain events that occurred during the month of July. No damage was reported with the stop up that was caused by roots. There were nine reported backups that were associated with the heavy rain early the morning of July 12<sup>th</sup>.

Mr. Hall reported Matthew Jones, IT, has been working with Bluebird Networks this month on planning the installation of more fiber optic network cable to various SCADA locations including all substations. This project will span several months and require assistance from several internal departments and contracted resources.

## **FINANCIAL REPORT**

Abe Gray presented the Board with the financial results for the month of May and year to date results. Mr. Gray noted the auditors will be coming to the HBPW during the month of September for the annual auditing process.

## **PROJECTS REPORT**

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies is acceptable and will continue as weather permits.

On motion of Susan Wathen, seconded by Tim Goodman, the Board voted unanimously to approve the Regular Reports.

## **NEW BUSINESS**

Matt Munzlinger reported the Water System Improvements Contract is the replacement of the existing 50,000-gallon elevated water tank located near the intersection of Oak and Grape Street on the City's Southside. On July 31, 2015, the bid opened for the project occurred for the second time. There were four bidders who bid both tank styles and a single bidder who chose to bid just the single pedestal tank. Phoenix Fabricators was the low bidder for the multi-legged tank with a bid of \$853,110.00 and Gerard Tank & Steel was the low bidder for the single pedestal tank with a bid of \$891,000.00. Horner & Shifrin checked all of both bidders' paperwork and everything appeared to be in order. Mr. Munzlinger noted based upon the bids received, he recommends awarding the Southside Tank replacement to Phoenix Fabricators for the bid price of \$853,110.00 for the construction of a 200,000-gallon multi-legged tank pending MDNR approval.

On motion of Tim Goodman, seconded by Susan Wathen, the Board voted unanimously to award the Southside Tank replacement project to Phoenix Fabricators for the bid price of \$853,110.00 for the construction of a 200,000-gallon multi-legged tank pending MDNR approval.

Matt Munzlinger reported Bleigh Construction has been working on the improvements to the WWTP for nearly a year and is wrapping up the project. As part of the project closeout, the contract needs to be modified to reflect the actual number of days needed to complete the project, as well as, the final contract amount. Mr. Munzlinger presented the attached Change Order Number 2, and requested the Board approve Change Order Number 2 amending the contract price and the completion times.

On motion of Susan Wathen, seconded by Tim Goodman, the Board voted unanimously to approve Change Order Number 2 amending the contract price and the completion times.

## **CITY ATTORNEY – PENDING MATTERS**

NONE

## **COMMENTS FROM AUDIENCE**

NONE

## **GENERAL DISCUSSION**

NONE

## **CLOSED SESSION**

Susan Wathen made a motion to convene in closed session, in accordance with Section 610.021 (2) of the Missouri Sunshine Law, to discuss Real Estate admitting Board Members, Robert Stevenson, Heath Hall, Abe Gray, Chrissy Hatton, and James Lemon. Motion seconded by Tim Goodman. ROLL CALL: AYES: Board Members, Randy Park, Susan Wathen, and Tim Goodman. NAYS: 0.

**ADJOURNMENT**

Randy Park made a motion to adjourn. Motion seconded by Susan Wathen and carried unanimously. The meeting was adjourned at 6:30P.M.

*Robert W Stevenson*

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Robert Stevenson  
General Manager

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Susan Wathen  
Secretary