



POLICY:	Schedule of Fees and Charges	DEPARTMENT:	Board
APPROVED:		REVIEWED / REVISED:	6/18/18

EFFECTIVE DATE JULY 1, 2018

Administration / General

City Transfer Fee: 5% of demand and usage charges

Definition: A municipal fee charged to HBPW by the City of Hannibal for the right to bring utilities across city property in order to serve the customer. We are required to list this fee separately on your bill. The fee becomes a part of the sales price for utilities for sales tax purposes and is subject to state and local use tax in the same manner as the utilities themselves.

NEMo Sheltered Workshop Fee	\$1.90 per account per month
Late Payment Penalty	Lesser of 10% or \$20.00
Reconnection Fee (Regular Hours M-F 7:30 am – 4:00 pm)	\$50.00
Reconnection Fee (Outside Regular Hours)	\$80.00
Customer Requested Service Call	
First trip	No Charge
Second Trip	\$50.00
After-Hours (4:00 pm – 7:30 am)	\$80.00
Returned Check Fee	\$25.00
Utility Security Deposit	
Residential Property Owner	No Charge
Residential Renter	2X Monthly Average Bill (\$200 min. to \$400 max)
Commercial Owners	No Charge
Under \$1500 / Mo. Avg. Bill	2X Monthly Average Bill
Over \$1500/mo. Avg. bill	2X monthly average bill (\$400 min)
Commercial Renters	
Electric Labor	Direct Cost plus 50%
Water Labor	Direct Cost plus 64%
Sewer Labor	Direct Cost plus 66%
Materials	Direct Cost plus 10%
Equipment charges (FEMA approved rates)	
Pickups, service trucks, sedans, under 1 ton rating	\$10.00 / Hour
Class 6 Dump Truck	\$26.00 / Hour
Class 8 Dump Truck	\$35.00 / Hour
Class 6 Bucket Truck – 50 Ft. Reach	\$40.00 / Hour
Class 8 Bucket Truck – 65 Ft. Reach	\$45.00 / Hour
Class 8 Bucket Truck – 95 Ft. Reach	\$75.00 / Hour
Class 6 Service Truck	\$30.00 / Hour
Class 6 Digger-Derrick	\$50.00 / Hour
Class 8 Vacuum Truck	\$104.00 / Hour

Electric

New Subdivision lot fee (When new primary distribution is required)	(To Be Determined)
New/Upgraded/Converted Residential Service up to 200 amp underground	(To Be Determined)
Residential Overhead Service, up to 200 amp	No Charge

Residential 200 amp Underground Meter Pedestal	\$550.00
Residential 200 amp double Underground Meter Pedestal	\$700.00
Residential 400 amp Underground Meter Pedestal	\$900.00
New / Upgraded / Converted Commercial or Industrial Service	Time and Materials
Temporary Residential Construction Service	\$75.00
Temporary Res. Const. Service requiring Primary Extension	Time and Non-Returnable Materials
Pole attachment fee	\$9.78 / Pole / Year
Single phase meter test fee	\$50.00 / Requested Test
Security or Area Lights (Requires 4 Year Contract)	
175W Mercury or HID	\$11.00 / Month
500W Quartz (Discontinued for New Customers)	\$25.20 / Month
1500W HPS (Discontinued for New Customers)	\$63.00 / Month

Water

Temporary Disconnection/Reconnection of Water Service	\$20.00
Cost of Outside Watering Meter	\$60.00
Annual Fee for Outside Watering Meter	\$ 5.00
Hydrant Connection (Backflow Preventer Required)	\$50.00
Water Usage from Hydrant Connection	\$5.00 / 1,000 Gallon

Water Taps – The cost listed below is an estimated cost which includes 4 labor hours and normal material. Actual cost will be billed if more or less materials and labor hours are required.

3/4 Inch and 5/8 Inch	\$450.00
1 Inch	\$525.00
2 Inch	\$1,400.00
Duplex 3/4 Inch	\$700.00

Hydrastop Service	\$2,000.00 Plus Materials
Valve Insertion Service	\$2,500.00 Plus Materials

Water Treatment Plant Testing

Bacteriological	\$25.00
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Sewer

One time septic hauler dump fee for 1500 gal or less	\$35.00
Other approved custom treatment services	Per Contract

Additional Wastewater Charges

Extra-Strength Suspended Solids	\$0.175 / Pound
Extra-Strength Biochemical Oxygen Demand	\$0.165 / Pound

Sewer Taps	\$150.00
Sewer Tapes Hayes Haven Subdivision	\$150.00 Plus \$250.00 Service Connection
Sewer Main Extension	
Hayes Haven Subdivision Connection	\$150.00 Plus \$500.00 (Per Main Ext. Agreement)

The rate at which sewer charges will be credited due to assumed evaporation through a cooling tower. (The fill line to the tower must be metered.)

75%

Wastewater Treatment Plant Testing

Ecoli	\$39.00
Ammonia	\$25.00
BOD	\$26.00

TSS
Oil & Grease

\$20.00
\$36.00

Originated / Revised History

Originated – 05/05/10
Revision 1 – 12/16/10
Revision 2 – 05/08/12
Revision 3 – 06/09/13
Revision 4 – 05/15/14
Revision 5 – 06/19/15
Revision 6 – 06/13/17
Revision 7 – 06/18/18