

## BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, March 18, 2019

Time: 5:00p.m.

Present:

Lennie Rosenkrans  
Steve Smith  
Bill Fisher  
Stephan Franke

President  
Vice President  
Secretary  
Board Member

Heath Hall  
Courtney Harris  
Mathew Munzlinger  
Abe Gray  
Kari Goodman  
George Hausdorf  
Jared Stewart

General Manager  
Administrative Assistant  
Utility Planning & Construction Engineer  
Finance Director  
Public Relations Coordinator  
WTP/WWTP Supervisor  
Superintendent of Lineman

James Lemon  
Corey Mahaffey  
Danny Henley  
Jackie Waelder

City Attorney  
Economic Development  
Hannibal Courier Post  
Spartan Light Metal Products

### **CALL TO ORDER**

The meeting was called to order at 5:00p.m. by Lennie Rosenkrans.

### **INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by Mr. Steve Smith.

### **CONSENT AGENDA**

- A) Minutes – February 19, 2019
- B) Payrolls – March 1 & 15, 2019
- C) Claims – February 2019

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to approve the Consent Agenda.

### **COMMENTS FROM THE AUDIENCE**

NONE

### **GENERAL MANAGER & OPERATIONS REPORT**

Heath Hall reported flood prevention plan preparations began last Wednesday once the river level prediction was above 20ft. The flood gates have now been installed and levels are being monitored very closely.

Heath Hall reported he will be presenting two items at the City Council meeting tomorrow including the sewer ordinance endorsement that was approved at last month's meeting and contract revision with Ameren.

Heath Hall reported Kari Goodman will be working on a committee within the Northeast Missouri Economic Development Committee to assist with updating their logo and website. Mr. Hall noted the committee has also held discussion to change the name of the group to Hannibal Regional Economic Development Council to help with marketing purposes.

Heath Hall reported the Stormwater Department has recently been educating the public on "Proposition S" at the local service clubs and public meetings. Mr. Hall noted there will be a radio spot on KHMO Talk Back on March 27<sup>th</sup> at 8:40a.m. and will be replayed on April 1<sup>st</sup>. The next public education meeting will be on March 28<sup>th</sup> at City Hall at 6:30p.m. Mr. Hall, Matt Munzlinger, Andrea Campbell, and Kari Goodman will also be attending the Business Expo on Thursday, March 21<sup>st</sup>.

Heath Hall reported the Stream Team Clean Up Day is scheduled for Saturday, April 27<sup>th</sup> and is co-sponsored by Stream Team, Parks & Rec, and the Chamber of Commerce. Mr. Hall noted if you would like to sign up to volunteer, please contact Andrea Campbell.

Heath Hall reported the Electric crew had two outages that affected a total of 13 customers during the month of February. Mr. Hall noted there was also a large outage on March 11<sup>th</sup> that affected about 2,000 HBPW customers.

Heath Hall reported the Water crew repaired 25 frozen meters this winter and are taking preventative measures to help those meters from freezing in the future.

Heath Hall reported this month at the Water Treatment Plant (WTP) the operators began sampling for UCMR4 (Unregulated Contaminant Monitoring Rule). Mr. Hall noted this is the fourth round of EPA testing on potential future regulated contaminants. The crew will be testing for cyanotoxins, haloacetic acids, and several other chemical compounds.

Heath Hall reported the old bar screens at the Wastewater Treatment Plant (WWTP) are completely removed and the project is completed.

Heath Hall reported the bisulfite building and associated feed equipment is on order and will be installed by Maintenance before April 1st when we begin disinfecting with chlorine for the recreational season per the WWTP NPDES permit.

Heath Hall reported Matthew Jones continues to work on the contract with ACLARA regarding the AMI project. Mr. Hall noted once this agreement has been agreed upon by both parties, Mr. Jones will have the City Attorney review it to ensure no other items require attention.

Heath Hall presented an update that was received from the Missouri Public Utility Alliance regarding the operations of the Prairie State Power Plant.

### **FINANCIAL REPORT**

Abe Gray presented the Board with the financial results for the month of February 2019, year to date results, and key financial ratios. Mr. Gray presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

### **PROJECTS REPORT**

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as weather permits.

### **OLD BUSINESS**

#### **Water Fund Bond Rating & Bond Sale Schedule – Abe Gray**

Abe Gray reported S&P Global Ratings rated the HBPW Water Fund in conjunction with the sale of municipal tax-exempt, bank-qualified revenue bonds to fund the construction of the Granular Activated Carbon water disinfection facility. On Tuesday, March 5th Heath Hall, Matt Munzlinger, Jeff LaGarce, Abe Gray, and Financial Advisor Joy Howard held a 'ratings call' with representatives from S&P Global Ratings. On Tuesday, March 12th the HBPW received notice that S&P Global Ratings had assigned the Water Fund a rating of an "A-". The rating was considered by Ms. Howard the highest she expected the HBPW Water Fund to receive.

Abe Gray recommended scheduling a Special Meeting on March 25, 2019 at 2:00p.m. to discuss and review bond sale documents for approval & review fiscal year 6/30/2020 budget workshop items.

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Special Meeting be scheduled for March 25, 2019 at 2:00p.m. at the HBPW Conference Room.

**NEW BUSINESS**

**PWSD No.1 of Ralls County Rate Change Notification – Heath Hall**

Heath Hall presented a letter of notification that will be sent to PWSD No. 1 of Ralls County notifying them of the 3.5% water rate increase that will be in effect on July 1, 2019. Mr. Hall requested approval of the letter in order to meet the 90 day required notice.

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the rate change notification letter be sent to PWSD No.1 of Ralls County.

**Ameren Wholesale Distribution System Contract Revision – Heath Hall**

Heath Hall reported when the diesel generators were installed, Ameren was required to upgrade the protective relays at the West Switch Station, and the Marion Substation. Mr. Hall noted due to the project completion and the cost of upgrades, the monthly facilities charge for the Marion Substation is increasing from \$19,912.00 per month to \$33,517.00 per month. Mr. Hall requested approval on agreeing to pay the new facilities charge amount, and noted he will need City Council to approve the contract revision as well.

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Ameren Wholesale Distribution System Contract Revision as presented.

**SPECIAL REPORTS**

**APPA Legislative Rally Travel Report – Stephan Franke**

Stephan Franke reported he had the privilege to travel with Heath Hall, Jared Stewart, and Mayor Hark at the end of February to the American Public Power Association (APPA), Legislative Rally Conference in Washington DC representing the Missouri Public Utility Alliance (MPUA). Mr. Franke noted he appreciated the opportunity to collaborate with legislatures on key topics for the utility, gain stronger relationships, and stressed the importance of nationwide networking. Mr. Franke thanked the Board for the opportunity to attend and hoped the HBPW continues to participate in the future.

**CITY ATTORNEY – PENDING MATTERS**

NONE

**GENERAL DISCUSSION**

NONE

**CLOSED SESSION**

William Fisher made a motion to convene in closed session, in accordance with Section 610.021 (3)(12) of the Missouri Sunshine Law, to discuss Personnel & Contracts admitting Lennie Rosenkrans, Steve Smith, William Fisher, Stephan Franke, Heath Hall, Courtney Harris, Abe Gray, Jared Stewart, & Matt Munzlinger. Motion seconded by Stephan Franke. ROLL CALL: AYES: Board Members, Lennie Rosenkrans, Steve Smith, William Fisher, & Stephan Franke. NAYS: 0.

**ADJOURNMENT**

William Fisher made a motion to adjourn. Motion seconded by Steve Smith and carried unanimously. The meeting was adjourned at 7:10p.m.



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Heath Hall  
General Manager

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William Fisher  
Secretary