

## **BOARD OF PUBLIC WORKS**

Present:	Lennie Rosenkrans Steve Smith Stephan Franke	President Vice President Board Member
Absent:	William Fisher  Heath Hall Courtney Harris Mathew Munzlinger Abe Gray Kari Goodman Andrea Campbell	Secretary  General Manager Administrative Assistant Utility Planning & Construction Engineer Finance Director Public Relations Coordinator Stormwater Coordinator
	James Lemon Corey Mahaffey Ethan Schneider	City Attorney Economic Development Economic Development Intern
	Mike Dobson Danny Henley Jackie Waelder	City Councilman Hannibal Courier Post Spartan

## **CALL TO ORDER**

The meeting was called to order at 5:00p.m. by Lennie Rosenkrans.

## **INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by Mr. Steve Smith.

## **CONSENT AGENDA**

- A) Minutes – April 16, 2019
  - B) Payrolls – April 26, 2019 & May 9, 2019
  - C) Claims – April 2019

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to approve the Consent Agenda.

## **COMMENTS FROM THE AUDIENCE**

Mike Dobson thanked the Board and everyone that assisted with the flood efforts in downtown Hannibal. Mr. Dobson also noted there was an outage Saturday morning, and he was pleased the power was reinstalled within an hour. Mr. Dobson also noted how courteous the HBPW employee was during the phone call and appreciated the call back after the outage.

# GENERAL MANAGER & OPERATIONS REPORT

Heath Hall reported the HBPW spent a lot of time on flood prevention during the month. Mr. Hall noted the flood prevention plan was followed to protect some utility assets, and the concrete and gate portions of the downtown floodwall were extended another 2 ft. as well. Mr. Hall thanked the employees for their efforts.

Heath Hall reported the HBPW received an award from the American Power Public Association (APPA) for Excellence in Reliability. Mr. Hall noted the award is given to utilities that use the APPA E-Reliability program to track power outages and restoration.

Heath Hall reported HBPW staff completed the 3<sup>rd</sup> customer service training with MeasureX during the month. Mr. Hall noted the training included phone call interactions and internal communications.

Supervisors will continue coaching the staff and the new phone system will have an option for automatic recording that will help with efforts of improving communication.

Heath Hall reported he has received positive feedback from the video recordings of the board meetings and other videos that have been posted on the HBPW YouTube page. Matthew Jones and Kari Goodman will be working to improve the sound quality of the monthly board meeting videos to ensure quality sound.

Heath Hall reported Gary Tate earned his 20 year pin and invited the Board Members to attend his retirement party that will be held on June 21<sup>st</sup> at 2:00p.m. at the HBPW.

Heath Hall reported Spring Cleanup was held on April 27<sup>th</sup>. Mr. Hall noted there were 73 volunteers and 1500 pounds of trash was collected.

Heath Hall reported since “Proposition S” did not pass, the HBPW and City continues to have customers calling in with stormwater related issues. Mr. Hall noted Matt Munzlinger will have a report later in the meeting to discuss a stormwater maintenance policy.

Heath Hall reported the contractor is done with the structural work on the lighthouse, and work will begin on the underground conduit installation any day. Mr. Hall noted the materials for the lighthouse should arrive in mid-June, and the Electric department is hopeful to have the project done by Tom Sawyer Days.

Heath Hall reported Mulhern’s contractor is installing underground utilities at the Oak Spring Subdivision, and they are also in the process of re-platting the entire Ball Subdivision.

Heath Hall reported there were 3 sanitary sewer overflows (SSO’s) during the month of April with one being with one being the Downtown Construction SSO. Mr. Hall noted when the river rose to 27 feet it created issues with manhole overflows in the alley between Main Street and the river. Matt Munzlinger noted TREKK has been great help detecting the issues to help with prevention of the overflows and he plans to meet with the Missouri Department of Natural Resources (MoDNR) as well. MoDNR was notified as required regarding the overflow.

Heath Hall reported the plant flow at the Wastewater Treatment Plant(WWTP) continues to be well above normal due to high river elevations. Mr. Hall noted even with the extremely high flows coming into the plant, the digester temperatures have returned to normal. Mr. Hall thanked Jeff Williams for his leadership and plant operators for their efforts and cooperation on plant improvements.

## **FINANCIAL REPORT**

Abe Gray presented the Board with the financial results for the month of April 2019, year to date results, and key financial ratios. Mr. Gray presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

## **PROJECTS REPORT**

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as weather permits.

### **Power Supply Update – Heath Hall**

Heath Hall reported GDS assisted the HBPW with live pricing bids for Peak Energy Blocks for the summer months of 2020-2022. Mr. Hall noted NextEra was the low bidder at \$33.50/MWhr (versus the current contract at \$38.65/MWhr with NextEra). The contract was signed and agreed upon per the Board's approval during the April Board meeting giving Mr. Hall permission to approve the new pricing. Mr. Hall noted there will be approximately \$120,000/year saved with the new approved contract.

Heath Hall reported the yearly MISO capacity auction occurred in late March 2019. Mr. Hall noted the HBPW is already committed with the appropriate amount of capacity for the next planning year beginning in June of 2019. There will not be any further purchasing of capacity at this time, and Mr. Hall will continue to monitor the pricing to help make future decisions on capacity.

Heath Hall reported an update on the Clean Line Partners “Grain Belt Express” (GBE) Transmission Line. Mr. Hall noted the proposed Direct Current (DC) high voltage power line would take low cost wind power from Kansas to the East Coast PJM electric market. The controversial issue behind this project continues to be eminent domain rights. Mr. Hall discussed and reviewed an update of the HBPW’s commitments with the potential project.

#### **Master Power Purchase & Sale Agreement with TransAlta – Heath Hall**

Heath Hall reported the HBPW participated in live pricing bids for peak blocks, and presented the Master Power Purchase and Sales Agreement listing several companies the HBPW accepted bids from. Mr. Hall noted GDS and Speigal McDermitt have been working with TransAlta since November on the agreement presented and the HBPW will be splitting the legal cost and consulting fees with the City of Kirkwood. Mr. Hall recommended the Board approve the Master Purchase Power and Sale Agreement with TransAlta as presented to more efficiently receive and accept future purchase power bid prices from TransAlta.

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to approve the Master Purchase Power and Sale Agreement with TransAlta.

#### **Final Budget FY19/20 – Abe Gray**

Abe Gray presented the finalized FY2019-2020 Operating budget noting the budget presented is the same as reviewed at the April 2019 Board meeting, with the following changes. Mr. Gray reported in the Water Fund he adjusted interest expense to reflect the actual (lower) interest rate on the GAC bonds. Mr. Gray reported he ceased allocating a portion of shared administrative expenses to Stormwater and these were reallocated back to the Water and Sewer Funds. The Electric Fund continued to be charged 50% of shared administrative expenses. After much discussion, Mr. Gray recommended approval of the final budget as presented.

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to approve the 2019-2020 draft budget as presented.

#### **NEW BUSINESS**

##### **Redlined Rate Sheets & Schedule of Fees and Charges – Abe Gray**

Abe Gray presented the “redlined” rates sheets for each Fund and the Schedule of Fees and Charges for review. Mr. Gray noted this will be presented again at a rate hearing next month for approval.

Mr. Hall requested the Board set a rate hearing to take place on June 17<sup>th</sup> at 5:00p.m. with the regular meeting to follow.

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to set the rate hearing for June 17<sup>th</sup> at 5:00p.m. with the regular meeting to follow.

##### **Stormwater Maintenance Policy – Matt Munzlinger**

Matt Munzlinger presented the Stormwater Maintenance Policy for review. Mr. Munzlinger noted the purpose of the policy is to delineate responsibility of stormwater conveyances within the city limits of Hannibal, and is independent of previous actions taken by the City to address stormwater concerns and define the HBPW and City's current responsibilities. Mr. Munzlinger recommended approving the policy as presented.

On motion of Steve Smith, seconded by Stephan Franke the Board voted unanimously to approve the Stormwater Maintenance Policy as presented.

##### **Black & Veatch Stormwater Contract Amendment – Matt Munzlinger**

Matt Munzlinger reported Black & Veatch is currently assisting the HBPW with a Stormwater Utility Development Study to develop a stormwater management delivery roadmap and equitable funding mechanism. Mr. Munzlinger presented the Black & Veatch change order request that reflects the revised scope of services the City desires. The following are the key objectives that were reviewed: Develop technical criteria for both the Credits and Fee Appeals Programs, Develop draft administrative requirements for the two Programs, Develop draft business process workflows for the two Programs, Develop a draft Stormwater Credits and Appeals Manual, Develop policies and preliminary billing mechanisms to enable stormwater user fee billing, and Stormwater Advisory Committee stakeholder engagement. After much

discussion, Mr. Munzlinger recommended approving the Black & Veatch Stormwater Contract Amendment as presented.

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to approve the Black & Veatch change order request for the Stormwater development study as presented.

**Uniform Services Bid – Heath Hall**

Heath Hall reported on April 15, 2019, the Board of Public Works publicly opened bids for Uniform Services for the 2019-2021 calendar years. Mr. Hall noted the Aramark bid was the only received bid, and recommended the bid be accepted for the 2019 fiscal year with renewable extensions in one-year increments through the 2021 fiscal year.

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to approve the Uniform Bid Services contract with Aramark starting July 1, 2019 through the 2021 fiscal year as presented.

**CITY ATTORNEY – PENDING MATTERS**

NONE

**GENERAL DISCUSSION**

NONE

**CLOSED SESSION**

Lennie Rosenkrans made a motion to convene in closed session, in accordance with Section 610.021 (3)(12) of the Missouri Sunshine Law, to discuss Personnel & Contracts admitting Lennie Rosenkrans, Steve Smith, Stephan Franke, Heath Hall, Courtney Harris, Matt Munzlinger, and Abe Gray. Motion seconded by Stephan Franke. ROLL CALL: AYES: Board Members, Lennie Rosenkrans, Steve Smith, & Stephan Franke. NAYS: 0.

**ADJOURNMENT**

Stephan Franke made a motion to adjourn. Motion seconded by Steve Smith and carried unanimously. The meeting was adjourned at 7:12p.m.



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Heath Hall  
General Manager

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Lennie Rosenkrans  
President