

## BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, June 17, 2019

Time: 5:09p.m.

Present:

Lennie Rosenkrans  
Steve Smith  
William Fisher  
Stephan Franke

President  
Vice President  
Secretary  
Board Member

Heath Hall  
Courtney Harris  
Mathew Munzlinger  
Abe Gray  
Kari Goodman  
Andrea Campbell  
Jeff Williams  
Lance Kendrick  
Jared Stewart

General Manager  
Administrative Assistant  
Utility Planning & Construction Engineer  
Finance Director  
Public Relations Coordinator  
Stormwater Coordinator  
Pretreatment Coordinator  
Facilities Supervisor  
Superintendent of Lineman

James Lemon

City Attorney

Mike Dobson  
Alan Bowen  
Danny Henley  
Jackie Waelder

City Councilman  
City Councilman  
Hannibal Courier Post  
Spartan

### **CALL TO ORDER**

The meeting was called to order at 5:09p.m. by Lennie Rosenkrans.

### **INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by Mr. Steve Smith.

### **CONSENT AGENDA**

- A) Minutes – May 20, 2019
- B) Payrolls – May 24, 2019 & June 7, 2019
- C) Claims – May 2019

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Consent Agenda.

### **COMMENTS FROM THE AUDIENCE**

Mike Dobson, City Councilman, noted on three occasions recent flooding has occurred in the downtown area. The first time there was a malfunction in the pumps, and the excess pressure created flooding on Mark Twain Avenue, and 3<sup>rd</sup> Street. Mr. Dobson noted late Saturday night he received a phone call from a business owner that it happened again in the same area and it was the worst flooding yet. Mr. John Hark and the Corp. of Engineers may have some ideas to fix the issues but it could be costly. Mr. Dobson contacted Mr. Hall regarding running a camera down the section of drain causing the overflow to see about any restrictions and possibly contacting an Engineering firm as well. Mr. Dobson thanked the Board and voiced he wanted to make everyone aware of the reported problem. Mr. Hall noted once the river is low enough, the plan is to take a look at the North Street failure, and possibly hiring an engineering firm to fix the repairs. If this occurs he would also plan for them to check out the downtown areas Mr. Dobson noted.

Alan Bowen, City Councilman, reported the citizens that live on Martin Street are concerned about the proposal to close Martin Street and how long it could take to make the repairs. Mr. Bowen also noted there is a Hannibal citizen that will have to drive almost a mile to her home with the suggested alternate route. Mr. Hall noted there is a proposal that will be discussed later in the meeting and at the City Council meeting

tomorrow evening. At this time there are no immediate plans to repair the issue due to lack of Stormwater funding.

### **GENERAL MANAGER & OPERATIONS REPORT**

Heath Hall reported Lance Kendrick is the new Facilities Supervisor at the Water Treatment Plant (WTP) and Wastewater Treatment Plant (WWTP).

Heath Hall reported the HBPW has continued to battle high river elevations this month, and the downtown flood gates were installed in March around the 20ft. river mark. The HBPW has spent \$100,000 in flood prevention efforts this calendar year, not including any repairs at the recently failed storm sewer along North Street. Mr. Hall noted the HBPW continues to work with the Emergency Management Coordinator on potential FEMA reimbursement expenses. Mr. Hall thanked all the Supervisors and Crews for their efforts and hard work throughout the flooding of 2019.

Heath Hall reported the HBPW will be sponsoring a training event with the Hannibal Regional Economic Development on June 21<sup>st</sup> at the Board of Public Works.

Heath Hall thanked the Board for the opportunity to attend the American Public Power Association's National Conference in Austin Texas last week. Mr. Hall noted there were many interesting topics regarding the electric industry.

Heath Hall reported he has two items on the City Council Meeting agenda on Tuesday, June 18<sup>th</sup>. Mr. Hall noted he will be taking the approved Master Purchase Power Agreement with TransAlta along with the Missouri Association of Municipal Utilities lease termination document to obtain the Mayors signature. Mr. Hall and Matt Munzlinger will also be attending to help support discussion regarding a proposal to close a portion of Martin Street due to PSBA's recommendation.

Heath Hall reported the HBPW has a larger than normal increase in social media followers recently on Facebook. Mr. Hall noted most of this can be attributed to postings related to flood prevention and thanked Kari Goodman for her efforts.

Heath Hall reported Kari Goodman recently attended a Digital Media Workshop hosted by the Missouri Public Utility Alliance (MPUA). Mr. Hall noted Kari will be changing the Facebook posting strategy to hopefully reach the HBPW's targeted audience.

Heath Hall reported the contractor, Electric line crew, and Electricians completed the new electrical wiring and lighting portions of the lighthouse the second week of June and is very impressed with the outcome. Mr. Hall thanked the crews for completing the project prior to the upcoming celebrations.

Heath Hall reported the Electric crew had higher than normal outages for the month of May. Mr. Hall noted there was a large storm event on May 18<sup>th</sup> that caused about half the outages, and two other significant outages that affected the Oakwood substation and Indian Mounds substation.

Heath Hall reported the Water crew began annual hydrant testing on June 10<sup>th</sup>. Mr. Hall noted the location of hydrant flushing can be viewed on the HBPW website and will take about 2 months to complete.

Heath Hall reported the Sewer Crew had several sewer stop ups and overflows for the month of May. Mr. Hall noted this could mostly be attributed to high river elevations and the associated inundated sewer piping system. Mr. Hall noted the crew opened the Downtown Constructed SSO two times to reduce overflows in the downtown area.

Heath Hall reported high flows continued at the WWTP. Mr. Hall noted there was over 300 million gallons of flow for the month of May.

Heath Hall reported the Automated Meter Integration Upgrade is moving forward. Matthew Jones is continuing to meet with ACLARA and their team each week and communicating with NISC on the project status.

Heath Hall reported Matthew Jones has received a tentative schedule on the phone system conversion. Training and the cut-over will take place the week of June 24th.

Heath Hall reported Matthew Jones has been working with staff on gathering information for the installation of 24 hour payment kiosks potentially at both the HBPW Office and City Hall. Mr. Hall noted he feels the investment in this technology will provide another convenient method for customers to submit their utility payment.

### **FINANCIAL REPORT**

Abe Gray presented the Board with the financial results for the month of May 2019, year to date results, and key financial ratios. Mr. Gray presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

Abe Gray reported the Annual Audit is scheduled for the end of August 2019.

### **PROJECTS REPORT**

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as weather permits.

### **OLD BUSINESS**

#### ***Proposed Utility Rate Adjustments – Abe Gray***

Abe Gray presented the Electric, Water, and Sewer Rate Schedule for FY2019-2020 during the Public Hearing. The proposed rate changes include **Water (3.5%)** increase, no **Sewer** rate change, **no Electric** rate change; However the Large Industrial Rate Class should be redefined to include customers over 1 MW of demand, and no **Stormwater** revenue.

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to approve the Rate Adjustments as presented to be effective July 2, 2019.

#### ***Sewer Ordinances for Pretreatment Program & Emergency Response Plan – Jeff Williams***

Jeff Williams reported a few months ago, the Board approved the modifications of the Sewer Ordinances for the Pretreatment Program & Emergency Response Plan. Mr. Williams noted since that time there have been no comments received. Mr. Williams recommended and requested final approval on the modifications to send to City Council for approval.

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to approve the Sewer Ordinances for the Pretreatment Program & Emergency Response Plan.

### **NEW BUSINESS**

#### ***Cash Reserves Policy – Abe Gray***

Abe Gray reported a little over 8 years ago, the cash reserves policy was implemented, and in recent months there have been questions raised on revising the policy. After much discussion, it was decided Mr. Gray will present options to the Board next month for approval.

### **CITY ATTORNEY – PENDING MATTERS**

NONE

### **GENERAL DISCUSSION**

Heath Hall reported he is willing to set up an hour and a half informative meeting for the HBPW Board Members with Corey Mahaffey to explain the proposed Community Improvement District. Mr. Hall noted this newly proposed district will have its own separate Board and could benefit the Hannibal community. Board Member Franke expressed interest.

Heath Hall noted he would like to propose moving the August Board meeting back a week to August 26<sup>th</sup>. Mr. Hall will revisit the date with the Board Members at the next regular meeting for approval.

**CLOSED SESSION**

William Fisher made a motion to convene in closed session, in accordance with Section 610.021 (2)(3)(12) of the Missouri Sunshine Law, to discuss Real Estate, Personnel & Contracts admitting Lennie Rosenkrans, William Fisher, Steve Smith, Stephan Franke, Heath Hall, Courtney Harris, Abe Gray, Jared Stewart, Matt Munzlinger, & James Lemon. Motion seconded by Steve Smith. ROLL CALL: AYES: Board Members, Lennie Rosenkrans, Steve Smith, & Stephan Franke. NAYS: 0.

**ADJOURNMENT**

William Fisher made a motion to adjourn. Motion seconded by Steve Smith and carried unanimously. The meeting was adjourned at 7:23p.m.



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Heath Hall  
General Manager

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William Fisher  
Secretary