

BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, October 21, 2019
Time: 5:00p.m.

Present: Lennie Rosenkrans
Steve Smith
William Fisher
Stephan Franke

President
Vice President
Secretary
Board Member

Mathew Munzlinger
Courtney Harris
Abe Gray
Jared Stewart
Matthew Jones

Interim General Manager
Administrative Assistant
Finance Director
Superintendent of Lineman
IT

James Lemon
Corey Mahaffey
Mike Dobson

City Attorney
Economic Development
City Councilman

Danny Henley
Ben Freese
Karen Dietz
Michael Puroi

Hannibal Courier Post
Black & Veatch
Black & Veatch
PSBA

CALL TO ORDER

The meeting was called to order at 5:00p.m. by Lennie Rosenkrans.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by Mr. Steve Smith.

CONSENT AGENDA

- A) Minutes – September 16, 2019
- B) Payrolls – September 27, 2019 & October 11, 2019
- C) Claims – September 2019

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

None

GENERAL MANAGER & OPERATIONS REPORT

Matt Munzlinger reported Unit #2 at Prairie State has been down since the first part of September as part of a planned 35 day outage. Mr. Munzlinger noted necessary maintenance activities were completed and the next scheduled outage for Unit #2 will be in the year 2021. There was also recently an unplanned outage on Unit #1 to repair a tube leak.

Matt Munzlinger reported Public Utilities Week (PUW) was held October 7-11, 2019. Mr. Munzlinger noted the HBPW participated in a Stream Team cleanup event, Big Truck Night, the HBPW crews helped two non-for-profit organizations in the community with projects, and held a cleanup at Mt. Olivet cemetery. Mr. Munzlinger voiced PUW was very successful and the HBPW received many thanks from people around the community.

Matt Munzlinger reported Hope Wood, Customer Service Representative, was chosen as the 2019 September Employee of the Month.

Matt Munzlinger reported the Stormwater department is continuing mapping and has the majority of the assets out in the field collected.

Matt Munzlinger reported in the Stormwater department the Sewer Crew spent a number of hours removing sediment from the storm sewer line from North Street to the pumping pond. Mr. Munzlinger noted the crew has been able to clean from North Street to Church Street and had to suspend work on completing the task due to high river levels.

Matt Munzlinger reported there were a few outages for the month of September, and the crews main focus for the month has been working on the Mulhurn Subdivision.

Matt Munzlinger reported the Sewer crew had no SSO's (Sanitary Sewer Overflows) for the month with 1 stop up.

Matt Munzlinger reported at the Water Treatment Plant (WTP), there is only a 4 million gallon distribution difference from last September 2018 to this September 2019, even with the loss of Ralls County water.

Matt Munzlinger reported at the Wastewater Treatment Plant (WWTP) the plant flows continue to fall as the river continues to fall.

FINANCIAL REPORT

Abe Gray presented the Board with the financial results for the month of September 2019, year to date results, and key financial ratios. Mr. Gray presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System, Wastewater Treatment Plant, & Stormwater updates. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as weather permits.

OLD BUSINESS

North Street Storm Sewer - PSBA

Michael Purol from Poepping, Stone, Bach & Associates (PSBA), presented the preliminary engineering investigation on the North Street storm sewer. Mr. Purol presented three options for repair and preventative recommendations that included repairing the existing stone archway – providing pumping capacity, replacing the existing stone archway – providing pumping capacity, or replacing the existing stone archway – providing pumping capability. After much discussion and Mr. Purol reporting the construction phases of the project, Matt Munzlinger recommended the Board table the item at this time.

GAC Product Award – Black & Veatch

Ben Freese and Karen Dietz presented background information regarding the GAC project, and the carbon bid process that went out for product award. After much discussion of the technical bid evaluation and comparison of costs, Matt Munzlinger recommended to proceed with contract preparation from Calgon.

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to proceed with contract preparation with Calgon to review for approval.

NEW BUSINESS

Generator Warranty Contracts

Matt Munzlinger reported he received correspondence from Caterpillar, Inc., that some of the generators the HBPW owns are under warranty and some are not. Mr. Munzlinger noted the HBPW has to have an inspection completed prior to obtaining an extended warranty on any generator that is 10 years old or older. After reviewing the information presented and Abe Gray confirming the money was budgeted to cover the expenses, Matt Munzlinger recommended approving the generator warranty contracts as presented.

On motion of Stephan Franke, seconded by Steve Smith the Board voted unanimously to approve the Generator Warranty contracts as presented.

Stowe Utility Group Contract

Stephan Franke presented a contract from Stowe Utility Group, signed by Mr. Franke as a directive from the Board and requested approval to ratify the contract as presented. Stephan Franke noted Jay Stowe will be performing an overview and detailed assessment of the HBPW along with assisting Interim General Manager Matt Munzlinger. Mr. Stowe will be collaborating with the HBPW staff and form a report after his assessment of the utility.

On motion of William Fisher, seconded by Steve Smith the Board voted unanimously to ratify the Stowe Utility Group contract as presented.

SPECIAL REPORTS

MPUA Honor Awarded to Gene Majors

Matt Munzlinger congratulated Gene Majors receiving an Honor award from the Missouri Public Utility Alliance (MPUA). The award was for an individual who makes significant contributions to their local municipal utilities involving at least 10 years of exceptional service. Gene Majors has served as Water and Wastewater Superintendent for the HBPW for the past 18 years. Mr. Majors began his career at the HBPW in 1977.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

Matt Munzlinger reported the American Public Power Legislative Rally will be held February 24-26, 2020 and expressed if the Board Members have any interest in attending the rally to please let him know so arrangements can be planned.

Matt Munzlinger reported GDS & Associates would like to meet with the HBPW sometime in November or December with a brief overview of purchasing power. Mr. Munzlinger noted he will keep everyone posted with a date and time of the upcoming meeting.

CLOSED SESSION

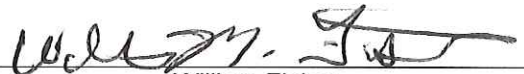
William Fisher made a motion to convene in closed session, in accordance with Section 610.021 (2)(3)(12) of the Missouri Sunshine Law, to discuss Real Estate, Personnel & Contracts admitting Lennie Rosenkrans, William Fisher, Steve Smith, Stephan Franke, Matt Munzlinger, Abe Gray, Beverly Stewart, Courtney Harris, James Lemon, & Michael Lowenbaum. Motion seconded by Steve Smith. ROLL CALL: AYES: Board Members, Lennie Rosenkrans, Steve Smith, William Fisher, & Stephan Franke. NAYS: 0.

ADJOURNMENT

William Fisher made a motion to adjourn. Motion seconded by Lennie Rosenkrans and carried unanimously. The meeting was adjourned at 7:49p.m.



Mathew Munzlinger
Interim General Manager



William Fisher
Secretary