

BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, June 15, 2020
Time: 3:30p.m.

Present:

William Fisher
John Ortwerth
Bill Dees

President
Vice President
Secretary

Absent:

John Zerbonia

Board Member

Kenneth Reasoner
Mathew Munzlinger
Courtney Harris
Jared Stewart
Matthew Jones
Joe Darnell

General Manager
Utility Planning & Construction Engineer
Administrative Assistant
Superintendent of Lineman
Senior IT Specialist
GIS Technician

Danny Henley

Hannibal Courier-Post

CALL TO ORDER

The meeting was called to order at 3:30p.m. by William Fisher.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by William Fisher.

CONSENT AGENDA

- A) Minutes – May 18, 2020
- B) Payrolls – May 22, 2020 & June 5, 2020
- C) Claims – May 2020

On motion of John Ortwerth, seconded by Bill Dees the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

GENERAL MANAGER & OPERATIONS REPORT

Ken Reasoner introduced Matthew Jones, Senior IT Specialist to present the Geographic Information System (GIS) presentation. Mr. Reasoner noted Mr. Jones has been employed with the HBPW for 18 years and has been very valuable and helpful to the utility with his knowledge.

Matthew Jones presented history on the GIS and noted the system was originally implemented to track field assets and their locations. Mr. Jones noted Joe Darnell, GIS Technician has been actively collecting field information to input data into the system for Electric, Water, Sewer & Stormwater allowing accessible information for the utility. Mr. Jones presented the functionality of the system and a location example of the mapping. Mr. Jones noted the enhancements to the system in recent years has made it easier for HBPW to share GIS data with other City entities including City Hall, Hannibal Police Department, Hannibal Fire Department, along with contractors that would need field information for various reasons.

Ken Reasoner reported the HBPW made a contractual commitment in March of 2017 with the Grain Belt Express Project that was signed by the Mayor. Mr. Reasoner presented the history on the project and noted the Grain Belt Express was issued the Certificate of Convenience and Necessity by the Missouri Public Service Commission March 20, 2019 and approved Invenergy acquisition September 2019. Mr. Reasoner presented the updated information and noted legislation has not passed but is currently being discussed.

Ken Reasoner reported the Missouri Public Utility Alliance (MPUA) is encouraging Missouri municipal utilities to reach out to county commissioners in regards to using part of the local government money to provide a grant to individuals that cannot pay their utility bill (water, sewer, electric, and gas) due to the COVID-19 pandemic. The State of Missouri received almost \$2.4 Billion in Coronavirus Aid, Relief, and Economic Security (CARES) Act

funding. Mr. Reasoner noted that he will continue being updated and will look into information concerning the CARES Act moving forward.

Ken Reasoner reported in the Electric department the trailing twelve months ending in April all-in cost of power delivered to Hannibal per MWh is \$58.19/MWh compared to \$61.14/MWh for the same time period a year ago. Mr. Reasoner noted this reflects the sum of Prairie State expenses, Prairie State revenues, MISO marketplace purchase, Ameren and MISO transmission charges, and a capacity contract in place with Big Rivers Cooperative, divided by MWh's delivered. Mr. Reasoner noted this is another positive trend for the HBPW customers representing a decline in costs of 4.8%.

Ken Reasoner reported in the Electric department overall there were a few more outages for the month and the availability rate is outstanding.

Ken Reasoner reported at the Water Treatment Plant the crew is seeing consistency on the average day and Mathew Munzlinger will be giving an update on the GAC (Granulated Activated Carbon) system during the projects report. Mr. Reasoner noted the average day pumping is around 3.1-3.2 million gallons of water per day.

Ken Reasoner reported the Wastewater Treatment Plant is on average pumping 5.6-5.9 million gallons of water treated each day.

Ken Reasoner reported an 18" wastewater line that failed recently on Warren Barrett Drive. Mr. Reasoner noted the Sewer & Water crew worked together to make the large repair with a temporary patch and permanent work.

Ken Reasoner reported in the Stormwater department a lot of work has occurred reviewing ordinances and statutes that were previously put in place. Mr. Reasoner noted the Stormwater department has been collaborating with the Street department to develop a list of projects with estimated costs to implement a plan. Mr. Reasoner noted during the budgeting process \$1.5 million was set aside to start funding some of the repairs. Mr. Reasoner noted they are currently working on grant funding to possibly secure moving forward. Mr. Reasoner noted the temporary pumps downtown were recently turned off for repair, but they are now turned back on at this time.

Ken Reasoner reported the Director of Finance position has been posted and Abe Gray is working part time at the HBPW until the position is filled.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as weather permits.

FINANCIAL REPORT

Ken Reasoner presented the Board with the financial results for the month of May 2020, year to date results, and key financial ratios. Mr. Reasoner presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

NEW BUSINESS

GAC Project Change Order – Mathew Munzlinger

Mr. Munzlinger reported throughout the construction of the new GAC facility at the Water Treatment Plant there were items that came up requiring a change to plans as bid. Mr. Munzlinger noted some of the changes were driven by constructability, operator preference or necessity, and now nearing the end of the project all of the changes that affected the cost have been bundled into Change Order No. 2. The highlights of the change order include decreasing the contract amount by \$4,455.00 and extending the date for final completion by 130 days or August 15, 2020. Mr. Munzlinger along with the project engineer recommends approval of Change Order No. 2 submitted by River City Construction, LLC as presented.

On motion of Bill Dees, seconded by John Ortwerth the Board voted unanimously to approve the GAC Project Change Order as presented.

Surplus of IT Equipment – Kenneth Reasoner

Kenneth Reasoner reported each year the HBPW budgets for a select number of computers to be replaced. Mr. Reasoner noted the HBPW IT Specialist spoke with the Hannibal Police Department IT Specialist and they voiced a need for the leftover PC's if the HBPW is willing to transfer ownership. Mr. Reasoner recommended transferring ownership of the PC's to the Hannibal Police Department.

On motion of John Ortwerth, seconded by Bill Dees the Board voted unanimously to approve the Surplus of IT Equipment as presented.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

William Fisher asked the Board if they had received any feedback of the HBPW meeting time change and tabled the topic after announcing he only had one citizen comment regarding the meeting time.

CLOSED SESSION

Bill Dees made a motion to convene in closed session, in accordance with Section 610.021(2)(12) of the Missouri Sunshine Law, to convene in closed session to discuss Real Estate, & Contracts admitting Bill Fisher, Bill Dees, John Ortwerth, James Lemon, Ken Reasoner, Mathew Munzlinger, Jared Stewart & Courtney Harris. Motion seconded by John Ortwerth. ROLL CALL: AYES: Board Members, Bill Fisher, John Ortwerth, Bill Dees, & John Zerbonia. NAYS: 0.

ADJOURNMENT

Bill Dees made a motion to adjourn. Motion seconded by John Ortwerth and carried unanimously. The meeting was adjourned at 5:35p.m.



Kenneth Reasoner
General Manager



Bill Dees
Secretary