

BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, September 21, 2020

Time: 3:30p.m.

Present:

William Fisher
John Ortwerth
Bill Dees
John Zerbonia

President
Vice President
Secretary
Board Member

Kenneth Reasoner
Mathew Munzlinger
Courtney Harris
Jared Stewart
Matthew Jones
Paul Trenhaile

General Manager
Utility Planning & Construction Engineer
Administrative Assistant
Superintendent of Lineman
Senior IT Specialist
Finance Director

Chris Dawson
James Lemon
Ethan Natchett

GDS & Associates
City Attorney
City Attorney's Assistant

CALL TO ORDER

The meeting was called to order at 3:30p.m. by William Fisher.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by William Fisher.

CONSENT AGENDA

- A) Minutes – August 17, 2020
- B) Payrolls – August 28, 2020 & September 11, 2020
- C) Claims – August 2020

On motion of Bill Dees, seconded by John Zerbonia the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

GENERAL MANAGER & OPERATIONS REPORT

Kenneth Reasoner reported Chris Dawson is here from GDS to do a Power Supply presentation later in the meeting.

Kenneth Reasoner reported the HBPW Lineworkers traveled recently to assist for the hurricane efforts in Alexandria, Louisiana through the Mutual Aid Assistance program. Mr. Reasoner received great feedback from the community regarding the HBPW lineman that assisted and noted he was very proud of their hard work.

Kenneth Reasoner reported Paul Trenhaile was recently hired and started on September 8th as the new Finance Director. Mr. Reasoner noted he is excited to have Mr. Trenhaile on the HBPW team.

Kenneth Reasoner reported the application for CARES Act funding was approved by the Marion County Commissioners for economic assistance for the HBPW customers impacted by COVID-19 which allotted \$90,000 for the program. Mr. Reasoner noted HBPW has partnered with Douglas Community Services to administer the utility assistance grant program for Marion County residences.

Kenneth Reasoner reported Williams Keepers has been onsite to conduct the annual audit and Mr. Reasoner noted it has went very smoothly and almost completed.

Kenneth Reasoner reported Martin Street and Union Street repairs is continually a topic of discussion. Mr. Reasoner noted there will be a pre-construction meeting tomorrow regarding Martin Street, and work is projected to begin on October 5th. Mr. Reasoner noted Fulton Street may be closed during the project and direct correspondence will be relayed to the HBPW customers.

Kenneth Reasoner reported Public Utilities Week is scheduled for October 4-10, 2020. Mr. Reasoner noted community projects, employee recognition, and a volunteer schedule will be shared very soon.

Kenneth Reasoner introduced Chris Dawson to present the GDS presentation. Mr. Reasoner noted Mr. Dawson has been working with the HBPW 4-5 years through GDS & Associates and will be presenting where the electric utility industry may be headed.

Chris Dawson presented information reviewing power supply resources and trends in the industry. Mr. Dawson covered information regarding power supply planning, annual wholesale power costs, FY19/20 wholesale power costs, MISO, and HBPW power supply diversity.

OPERATIONS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as weather permits.

FINANCIAL REPORT

Paul Trenhaile presented the Board with the financial results for the month of August 2020, year to date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

OLD BUSINESS

Reauthorization of Line of Credit

Paul Trenhaile reported the preliminary design plans for the Business Park called for a Stormwater detention lake. Mr. Trenhaile noted by converting the stream into a lake, it would destroy streambank habitat. In early 2017, the HBPW retained a consulting firm to create a plan to meet the "compensatory mitigation requirements" of the U.S. Army Corps of Engineers to replace the lost streambank area. Mr. Trenhaile noted as part of this plan, HBPW was required to carry a line of credit with the 'beneficiary' the Corps of Engineers. Mr. Trenhaile noted Management is requesting to extend this line of credit an additional year and provide the Board President the authority to sign the document prepared by F&M Bank.

On motion of Bill Dees, seconded by John Zerbonia the Board voted unanimously to approve the Reauthorization of Line of Credit as presented.

NEW BUSINESS

MJMEUC Representative Resolution – Kenneth Reasoner

Kenneth Reasoner reported to maintain the ability to govern and vote at MJMEUC Board Meetings, the Hannibal Board of Public Works representatives need to be updated. Mr. Reasoner noted Management is requesting approval of the attached resolution naming the General Manager as the Director and the Director of Operations as the Alternate Director.

On motion of Bill Dees, seconded by John Ortwerth the Board voted unanimously to approve the MJMEUC Representatives as presented.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

NONE

CLOSED SESSION

Bill Dees made a motion to convene in closed session, in accordance with Section 610.021(1)(12) of the Missouri Sunshine Law, to convene in closed session to discuss Litigation admitting Bill Fisher, William Dees, John Ortwerth, John Zerbonia, James Lemon, Ken Reasoner, Mathew Munzlinger, Jared Stewart, James Lemon, Ethan Natchett & Courtney Harris. Motion seconded by John Ortwerth. ROLL CALL: AYES: Board Members, Bill Fisher, John Ortwerth, Bill Dees, & John Zerbonia. NAYS: 0.

ADJOURNMENT

John Zerbonia made a motion to adjourn. Motion seconded by Bill Dees and carried unanimously. The meeting was adjourned at 6:08p.m.



Kenneth Reasoner
General Manager



Bill Dees
Secretary