

BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, October 19, 2020
Time: 3:30p.m.

Present:	William Fisher	President
	John Ortwerth	Vice President
	Bill Dees	Secretary
Absent:	John Zerbonia	Board Member
	Kenneth Reasoner	General Manager
	Mathew Munzlinger	Utility Planning & Construction Engineer
	Courtney Harris	Administrative Assistant
	Jared Stewart	Superintendent of Lineman
	Matthew Jones	Senior IT Specialist
	Paul Trenhaile	Finance Director
	James Lemon	City Attorney
	Mike Dobson	City Councilman
	Corey Mehaffey	HREDC
	John Lyng	Hannibal Citizen

CALL TO ORDER

The meeting was called to order at 3:30p.m. by William Fisher.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by William Fisher.

CONSENT AGENDA

- A) Minutes – September 21, 2020
- B) Payrolls – September 25, 2020 & October 9, 2020
- C) Claims – September 2020

On motion of Bill Dees, seconded by John Ortwerth the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

John Lyng made statements and asked questions to the Board regarding the HBPW being a non-for-profit organization, and financial activities including cash reserves. Member Bill Fisher and Mr. Reasoner responded accordingly.

GENERAL MANAGER & OPERATIONS REPORT

Mr. Reasoner reported \$90,000 of CARES Act funding allotted by the Marion County Commissioners for economic assistance for the HBPW customers impacted by COVID-19 has been fully allocated. Mr. Reasoner noted the HBPW partnered with Douglas Community Services to administer this utility assistance grant program for Marion County residences and aided 145 different accounts representing approximately 800 community members. Mr. Reasoner noted Ralls County Commissioners also recently approved \$4,000 in utility assistance for Ralls County residences, and Douglass Community Services will also administer these funds accordingly.

Mr. Reasoner reported the HBPW celebrated Public Power Week, Oct. 4-10, along with more than 2,000 other community-powered, not-for-profit electric utilities across the country. Mr. Reasoner noted the HBPW volunteered services and held events throughout the week including Super Supper Services for Douglass Community Services, United Way Day of Caring, restoration at the Salvation Army’s new Family Service’s Office, Stream Advocacy for Hannibal High School Students, and Bear Creek Stream Team Clean Up. Mr. Reasoner noted this is the first year the HBPW is participating in the United Way Day of Caring, and Continental cement will be matching any donations from the HBPW employees.

Mr. Reasoner reported the HBPW Customer Service Department is making every effort to avoid disconnections for nonpayment by actively communicating and establishing payment arrangements. Mr. Reasoner noted the customer service representatives have been taking a proactive approach to educate and connect customers with community resources and programs in the area.

Mr. Reasoner reported purchase power costs are running below the prior 12 month running average which include all-in costs of power delivered to Hannibal was \$57.29/MWh compared to \$60.75/MWh for the same period a year ago.

Mr. Reasoner reported the weather has been extremely mild which in turn is a good thing for customers allowing low demand and usage for customers.

Mr. Reasoner noted the Martin Street project started October 12, and the HBPW employees contacted the surrounding citizens in that area to make sure they were aware of all aspects of the project and to see if they had any concerns. Mr. Reasoner noted the project is early on and Mathew Munzlinger will be updating more information in the projects report.

FINANCIAL REPORT

Paul Trenhaile presented the Board with the financial results for the month of September 2020, year to date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

PROJECTS REPORT

Mathew Munzlinger presented the Board with an updated progress report of ongoing projects. This includes projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as weather permits.

OLD BUSINESS

Stormwater Interfund Loan Agreement – Paul Trenhaile

Paul Trenhaile reported in 2017, the City Council formally assigned the Board of Public Works the task of managing the City's Stormwater system. Mr. Trenhaile noted based on the research the system requires significant maintenance expense and capital expenditures, in August 2017, the Stormwater Fund borrowed \$1 million from the Electric Fund to provide funds to carry the new utility through until such time that it develops a revenue source. Mr. Trenhaile noted the Stormwater fund currently does not have a revenue source and the bid for the Martin Street project came in higher than anticipated (\$667,629 compared to an estimate of \$480,000). Additional funds are needed from the Electric Fund for the Martin Street project on behalf of the Stormwater Fund. The \$667,629 would be added to the original loan agreement of \$1,000,000. At this time, all principal payments have been deferred (though transfers have been to pay the interest on the loan, so that interest is not increasing the total amount of the loan). Under the modified loan, a principal payment of \$100,000 would be due August 1, 2021 and the rest as a balloon payment at maturity, August 1, 2022.

On motion of Bill Dees, seconded by John Ortwerth the Board voted unanimously to approve an increase to the interfund loan agreement of \$667,629 making the total interfund loan principal owed to the Electric Fund from the Stormwater Fund \$1,667,629.

NEW BUSINESS

Sunshine Law/Public Records Policy – Kenneth Reasoner

Kenneth Reasoner reported at this time we are asking the Board to table this agenda item with the intent to enhance the website prior to Board approval.

On motion of John Ortwerth, seconded by Bill Dees the Board voted unanimously to approve to table the Sunshine Law/Public Records Policy agenda item until next month.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

Member Bill Dees voiced after looking through the board packet he was unaware of what the Vervocity interactive marketing fee charge was. Matthew Jones noted Vervocity is the website maintenance provider that is out of Quincy, IL.

Member Bill Dees voiced at the Wastewater Treatment Plant, is there a plan for protecting the staff? Mr. Munzlinger noted they are currently above and beyond their normal PPE for protection.

Member Bill Fisher asked information clarifying information regarding the cash reserves policy. Mr. Reasoner answered with the maximum reserve information that is stated in the policy.

Member Bill Dees wanted to thank Beverly Stewart for her time educating him recently on certain topics he requested.

CLOSED SESSION

Bill Dees made a motion to convene in closed session, in accordance with Section 610.021(1)(2)(12) of the Missouri Sunshine Law, to convene in closed session to discuss Litigation, Real Estate, & Contracts admitting Bill Fisher, William Dees, John Ortwerth, James Lemon, Ken Reasoner, Mathew Munzlinger, Jared Stewart, James Lemon, Paul Trenhaile, Corey Mehaffey, and Courtney Harris. Motion seconded by John Ortwerth. ROLL CALL: AYES: Board Members, Bill Fisher, John Ortwerth, Bill Dees, & John Zerbonia. NAYS: 0.

ADJOURNMENT

Bill Dees made a motion to adjourn. Motion seconded by John Ortwerth and carried unanimously. The meeting was adjourned at 6:08p.m.

Ken Reasoner

Kenneth Reasoner
General Manager

William J. Dees

Bill Dees
Secretary