

BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, January 25, 2021
Time: 3:30p.m.

Present:

William Fisher
John Ortwerth
Bill Dees

President
Vice President
Secretary

Kenneth Reasoner
Mathew Munzlinger
Courtney Harris
Matthew Jones
Paul Trenhaile
Jared Stewart
Andrea Campbell(virtual)

General Manager
Director of Operations
Administrative Support Specialist
Senior IT Specialist
Finance Director
Superintendent of Lineman
Stormwater Coordinator

Mike Dobson
James Lemon
Corey Mehaffey(virtual)

City Councilman
City Attorney
HREDC

CALL TO ORDER

The meeting was called to order at 3:30p.m. by William Fisher.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by William Fisher.

CONSENT AGENDA

- A) Minutes – December 21, 2020
- B) Payrolls – January 1 & 15, 2021
- C) Claims – December 2020

On motion of Bill Dees, seconded by John Ortwerth the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

GENERAL MANAGER & OPERATIONS REPORT

Kenneth Reasoner reported more graphs, charts and trends have been added to the Board report for review.

Kenneth Reasoner recognized and thanked the entire HBPW team that assisted with the January 1, 2021 ice storm event which interrupted electric utility service to 3,000 customers. The major storm event started in the early morning hours of January 1st and continued throughout the weekend. Mr. Reasoner highlighted the HBPW staff that diligently worked throughout the event and extended sincere thanks to the Lineman from Columbia, Harrisonville, Higginsville, Macon, Rolla, and the additional tree trimming crews that performed an outstanding job with restoration efforts. Mr. Reasoner reported Covid19 precautions, emergency preparedness, and communication platforms worked extremely well, and voiced internal assessments of overall response to identify any areas of improvements or needed procedural changes have been discussed. Mr. Reasoner noted safety was very important and was pleased to report there were no injuries during the event. Mr. Reasoner voiced he is very proud of the HBPW team and greatly appreciated everyone's efforts and commitments to serve the customers during a very challenging time. Mr. Reasoner also thanked the efforts of the City and the Hannibal citizens for their kindness and patience throughout the event.

Kenneth Reasoner reported the American Public Power Association will be holding the annual Legislative Rally virtually from March 1-2, 2021. Mr. Reasoner reported the information will be shared to Board Members and Councilman that may be interested to attend.

Kenneth Reasoner highlighted the Covid19 Viral Load graph which includes sewer shed information and trending data from the Wastewater Treatment Plant. Mr. Reasoner recognized Todd Ahrens and the Hannibal Regional Team for their commitment and hard work coordinating and administering the vaccinations to the community.

Kenneth Reasoner reported Paul Trenhaile will be seeking approval of the Five-Year Capital Improvement Plan later in the meeting and the plan will need to be submitted to the Planning and Zoning committee by January 31, 2021.

Kenneth Reasoner highlighted information regarding potential changes to MISO capacity zone requirements. Mr. Reasoner noted MISO may also be starting to hold their capacity auctions seasonally instead of annually as they have in the past.

OPERATIONS REPORT

Mathew Munzlinger presented the Board with an updated progress report of the January 1, 2021 Ice Storm Event and ongoing projects. This included projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as weather permits.

FINANCIAL REPORT

Paul Trenhaile presented the Board with the financial results for the month of December 2020, year to date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

OLD BUSINESS

Five Year Plan of Capital Improvements – Paul Trenhaile

Paul Trenhaile presented the finalized Five Year Plan of Capital Improvements that includes all proposed capital projects for the next five fiscal years. Mr. Trenhaile noted the only change to the Plan from what was presented to the Board at last month's meeting is the addition of project S-12, replacement of the breaker panels at the RAS pump building, estimated to cost \$100,000. Mr. Trenhaile noted after approval he will submit the final plan to the Planning & Zoning committee by January 31, 2021. Mr. Trenhaile recommended the Board approve the Five Year Plan of Capital Improvements as presented.

On motion of John Ortwerth, seconded by Bill Dees the Board voted unanimously to approve the Five-Year Plan of Capital Improvements as presented.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

NONE

CLOSED SESSION

Bill Dees made a motion to convene in closed session, in accordance with Section 610.021(1)(12) of the Missouri Sunshine Law, to convene in closed session to discuss Litigation & Contracts admitting William Fisher, Bill Dees, John Ortwerth, James Lemon, Ken Reasoner, Mathew Munzlinger, Jared Stewart, Paul Trenhaile, and Courtney Harris. Motion seconded by John Ortwerth. ROLL CALL: AYES: Board Members, Bill Fisher, John Ortwerth & Bill Dees. NAYS: 0.

ADJOURNMENT

Bill Dees made a motion to adjourn. Motion seconded by William Fisher and carried unanimously. The meeting was adjourned at 5:43p.m.



Kenneth Reasoner
General Manager



Bill Dees
Secretary