

BOARD OF PUBLIC WORKS

Regular Board Meeting

Monday, February 22, 2021
Time: 3:30p.m.

Present:

William Fisher
John Ortwerth
Bill Dees

President
Vice President
Secretary

Kenneth Reasoner
Mathew Munzlinger
Courtney Harris
Matthew Jones
Paul Trenhaile
Jared Stewart
Andrea Campbell

General Manager
Director of Operations
Administrative Support Specialist
Senior IT Specialist
Finance Director
Superintendent of Lineman
Stormwater Coordinator

James Lemon

City Attorney

CALL TO ORDER

The meeting was called to order at 3:30p.m. by William Fisher.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was given by William Fisher.

CONSENT AGENDA

- A) Minutes – January 25, 2021
- B) Payrolls – January 29, 2021 & February 12, 2021
- C) Claims – January 2021

On motion of John Ortwerth, seconded by Bill Dees the Board voted unanimously to approve the Consent Agenda.

COMMENTS FROM THE AUDIENCE

NONE

GENERAL MANAGER & OPERATIONS REPORT

Kenneth Reasoner reported the United Way of the Mark Twain Area announced the Hannibal Board of Public Works (HBPW) as the 2020 Business of the Year. Mr. Reasoner noted there were several projects throughout the year the HBPW assisted with including the Inaugural Giving Campaign, CARES Funding, Salvation Army, and Buddy Packs. Mr. Reasoner noted the HBPW is thankful to help the community and very proud of the award.

Kenneth Reasoner reported the American Public Power Association is gearing up for the annual Legislative Rally being held virtually on March 1-2, 2021. Mr. Reasoner discussed topics of the agenda and noted he will share information with anyone interested before or after the event.

Kenneth Reasoner reported due to the recent widespread outage the electric utility industry has been impacted. Mr. Reasoner noted due to the financial impact, the HBPW has been reaching out to customers within the last week regarding tips on how to reduce customer usage. Mr. Reasoner noted currently the HBPW Administration is not seeing any reason to raise rates and will continue to mitigate and communicate with customers.

Kenneth Reasoner reported next month Emily Dexheimer, Customer Service Coordinator is planning to give a customer deposit policy update.

OPERATIONS REPORT

Mathew Munzlinger presented the Board with an updated progress report including projects from the Water System and Water Treatment Plant, as well as the Sewer System and Wastewater Treatment Plant. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as weather permits.

Stormwater Management Plan – Biannual Report

Andrea Campbell presented the biannual Stormwater Management Plan report. Mrs. Campbell noted the Missouri Department of Natural Resources (MDNR) currently requires the HBPW to submit the plan report every two years. Mrs. Campbell noted she is preparing to apply for a comprehensive permit in April 2021 and the current permit will expire in October 2021. Mrs. Campbell noted moving forward it will be required to give an annual plan report.

Stormwater Survey Results

Andrea Campbell reported the Stormwater Department recently conducted a Stormwater Outreach survey as part of the Stormwater Management Plan requirements. Mrs. Campbell presented the survey results and noted the information will be used to compare and analyze any changes and trends in perceptions and opinions from the community regarding stormwater quality.

FINANCIAL REPORT

Paul Trenhaile presented the Board with the financial results for the month of January 2021, year to date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

Key Financial Ratios

Paul Trenhaile presented an update of the Key Financial Ratios that include each ratio, a quick description of what the ratio is analyzing, how it is calculated, and how to interpret changes in the ratios as presented. Mr. Trenhaile reported the ratios are presented after receiving the final audited results around the end of the calendar year. Mr. Trenhaile noted the HBPW has a very strong current ratio, and Stormwater Fund is excluded from the analysis.

CITY ATTORNEY – PENDING MATTERS

NONE

GENERAL DISCUSSION

NONE

CLOSED SESSION

Bill Dees made a motion to convene in closed session, in accordance with Section 610.021(1)(3)(12) of the Missouri Sunshine Law, to convene in closed session to discuss Litigation Personnel & Contracts admitting William Fisher, Bill Dees, John Ortwerth, James Lemon, and Ken Reasoner. Motion seconded by John Ortwerth. ROLL CALL: AYES: Board Members, Bill Fisher, John Ortwerth & Bill Dees. NAYS: 0.

ADJOURNMENT

Bill Dees made a motion to adjourn. Motion seconded by John Ortwerth and carried unanimously. The meeting was adjourned at 6:45p.m.



Kenneth Reasoner
General Manager



Bill Dees
Secretary