

## BOARD OF PUBLIC WORKS

Regular Board Meeting

Tuesday, January 17, 2023  
Time: 4:00p.m.

Present: John Ortwerth  
William Fisher  
Bill Dees via phone  
Robert Koehn

President  
Vice President  
Secretary  
Board Member

Darrin Gordon  
Mathew Munzlinger  
Courtney Harris  
Paul Trenhaile  
Matthew Jones  
Jared Stewart  
Lance Kendrick

General Manager  
Director of Operations  
Administrative Support Specialist  
Finance Director  
Senior IT Specialist  
Superintendent of Lineman  
Facilities Supervisor

Mike Dobson  
Ethan Matchett  
Aaron Ball  
Robert Chrisinscke

Mayor Pro Tem  
Lemon Law Firm  
Hannibal Citizen  
Hannibal Citizen

### **CALL TO ORDER**

The meeting was called to order at 4:00p.m. by John Ortwerth.

### **INVOCATION & PLEDGE OF ALLEGIANCE**

The invocation was given by John Ortwerth.

### **CONSENT AGENDA**

- A) Minutes – December 19, 2022
- B) Payrolls – December 30, 2022 & January 13, 2023
- C) Claims – December 2022

On motion of William Fisher, seconded by Robert Koehn, the Board voted unanimously to approve the Consent Agenda.

### **COMMENTS FROM THE AUDIENCE**

Hannibal citizen Aaron Ball voiced concern over the proposal for Prop S. Stormwater is a major issue we need to take care of, but the current proposal is a concern for landowners within city limits. Mr. Ball reported 30 landowners will be paying 25% of this tax. Mr. Ball asked why the non-for-profit acreage was left off the proposition. Ethan Matchett responded, under Missouri law you cannot tax non for profits, they are exempt. Mr. Ball voiced the Mark Twain cave is a part of this tax, and strongly encouraged the Board to look at sales tax being an option. John Ortwerth noted I believe your concerns are valid, and we are going to do some serious rethinking of this.

Hannibal citizen Robert Chrisinscke thanked the Board for the opportunity to speak. Mr. Chrisinscke voiced he has been through a lot of challenges throughout the years serving on Boards and being the previous General Manager of the HBPW. He did not feel Prop S is a good route to take for Hannibal. Mr. Chrisinscke voiced this proposal would be a 163% increase for his property tax, and the calculations will affect a lot of citizens. Mr. Chrisinscke noted there is no easy way to find a solution for the funding, but urged the board to table this measure to receive public input and reevaluate what is being proposed.

### **GENERAL MANAGERS REPORT**

Mr. Gordon reported it is a new year and we are trying to follow our vision statement. Mr. Gordon voiced he is proud of the HBPW staff and the progress that has been made throughout the year. For the year 2022 there have been a few accidents, but there were zero lost time injuries on the job. Both the Water Treatment Plant and

Wastewater Treatment Plant operated with no notices of violation. The Sewer crews achieved only one SSO in the last 4 months. The reliability numbers are excellent, and the staff are doing a wonderful job with customer service. Mr. Gordon voiced we are trying to create a positive culture and build trust with the community.

John Ortwerth announced the Stormwater Rate Proposal agenda item under Unfinished Business would be moved to the next order of business.

### **Stormwater Rate Proposal – Darrin Gordon**

Darrin Gordon asked the Board to table the current Stormwater Rate Proposal. Mr. Gordon voiced Administration was guided by consultants with the proposal that was sent to City Council, but after much review it was determined it is far more complex than what was intended. Mr. Gordon recommended approving himself to go before City Council to request a withdrawal of Prop S.

On motion of William Fisher, seconded by Robert Koehn, the Board voted unanimously to approve Darrin Gordon to request a withdrawal from City Council of the Prop S (Stormwater) proposal.

### **OPERATIONS REPORT**

The overall availability rate for the past 12 months was 99.992%, which has not changed since the month of December. The number of outages decreased from 13 to 18, and the outage minutes decreased from 424 minutes to 410 minutes.

Matt Munzlinger reported the Water Treatment Plant generator installation began in the month of December. Depending on infrastructure completion and availability of commissioning staff for the switch gear and generator, the crew is hopeful it will be operational in late January of 2023.

Matt Munzlinger reported there was a decline in water usage in the month of December. We produced less water than in past years, and will be watching those numbers as we move into 2023.

Matt Munzlinger reported the water crew completed 18 excavations during the month, 5 service repairs, and 9 main leaks were repaired.

Matt Munzlinger reported as a part of the AMI project, crews changed out 36 electric meters and 9 water transponders during the month.

Matt Munzlinger reported due to lack of precipitation, it has allowed the Wastewater Treatment Plant to focus on the foam issue and work to get that corrected.

Matt Munzlinger reported the Sewer Crew had another an excellent month in December completing one (1) SSO and Sixteen (16) stop-up calls. The crew completed 80% of the annual goal for cleaning, with 158,000 ft. cleaned.

Matt Munzlinger reported there will be a MDNR inspection of the MS4 program, specifically MCMs 4 and 6 scheduled for January 19, 2023. Darrin Gordon voiced we are anticipating receiving a poor report due to the Stormwater not having any funding at this time.

Matt Munzlinger reported new iPads and desktop PCs are continuing to be replaced. Matthew Jones is working on that during the month of January.

Matt Munzlinger reported we have under 250 electric meters and under 500 water meters left to upgrade. We are currently in a holding pattern due to supply chain issues. The order of meters has been on backorder for 17 months, and we are hoping to receive that equipment in March.

### **PROJECTS REPORT**

Mathew Munzlinger presented the Board with an updated progress report including projects from the Electric, Water System, Water Treatment Plant, Sewer System, Wastewater Treatment Plant and Stormwater. Mr. Munzlinger noted the progress of these projects and studies are acceptable and will continue as the weather permits.

### **FINANCIAL REPORT**

Paul Trenhaile presented the Board with the financial results for the month of December 2022, year-to-date results, and key financial ratios. Mr. Trenhaile presented the Dashboard presentation to the Board as a review of Key Performance Indicators trailing the last six months.

**UNFINISHED BUSINESS**

**Schedule of Rates & Fees – Paul Trenhaile**

Paul Trenhaile reported as discussed last month, there was one item that was left off of the red lined Schedule of Rates & Fees presented which includes charges for any customers who choose not to have their current meter replaced with an AMI (Advanced Metering Infrastructure) meter. This process will come in the form of an opt-out program in which the customer must sign a form stating they are opting out of receiving an updated electric or water meter. Instead, the customer will receive a basic meter that must be manually read every month. The one-time charge for the removal of the customer's current meter and replacement with a basic meter will be \$105 for an electric meter and \$50 for a water meter. The monthly recurring charge to send an HBPW employee to manually read the meter each month will be \$50. Terms and conditions of the program as well as additional information regarding AMI meters will be posted to the HBPW website. Mr. Trenhaile recommended approving the proposed changes to be considered at a rate hearing on February 21, 2023, which would immediately be followed by the regularly scheduled Board meeting. Mr. Trenhaile noted, if approved, the new charges would take effect March 9, 2023.

On motion of William Fisher, seconded by Robert Koehn, the Board voted unanimously to approve a rate hearing to be held on February 21, 2023, prior to the regularly scheduled Board meeting.

**Five-Year Plan of Capital Improvements – Paul Trenhaile**

Paul Trenhaile presented the preliminary 5-Year Capital Plan, which is intended to show all proposed capital projects for the next five fiscal years. Mr. Trenhaile noted there were no changes to the plan from what was presented to the Board at the December 2022 Board meeting. Paul Trenhaile voiced the HBPW management requests the Board approve the 5-Year Capital Plan as presented. After Board approval, the document will go to the City of Hannibal Planning and Zoning Commission.

On motion of Robert Koehn, seconded by William Fisher, the Board voted unanimously to approve the Five-Year Capital plan as presented.

**NEW BUSINESS**

Darrin Gordon voiced we will be looking to form a citizens group that is intended to have industrial and residential customers included to get a broad spectrum of opinion regarding Stormwater funding. Mr. Gordon voiced if you know anyone that would like to be involved, please let him know.

**CITY ATTORNEY – PENDING MATTERS**

Ethan Matchett thanked the individuals that came to the meeting to speak regarding Stormwater.

**GENERAL DISCUSSION**

NONE

**CLOSED SESSION**

William Fisher made a motion to convene in closed session, in accordance with Section 610.021(2)(12) of the Missouri Sunshine Law, to convene in closed session to discuss Real Estate & Contracts admitting William Fisher, Bill Dees, John Ortwerth, Robert Koehn, Darrin Gordon, Mathew Munzlinger, Paul Trenhaile, Courtney Harris. Motion seconded by Robert Koehn. ROLL CALL: AYES: Board Members, John Ortwerth, William Fisher, William Dees & Robert Koehn. NAYS: 0.

**ADJOURNMENT**

William Fisher made a motion to adjourn. Motion seconded by Robert Koehn and carried unanimously. The meeting was adjourned at 5:28p.m.



Darrin Gordon  
General Manager



William Dees  
Secretary